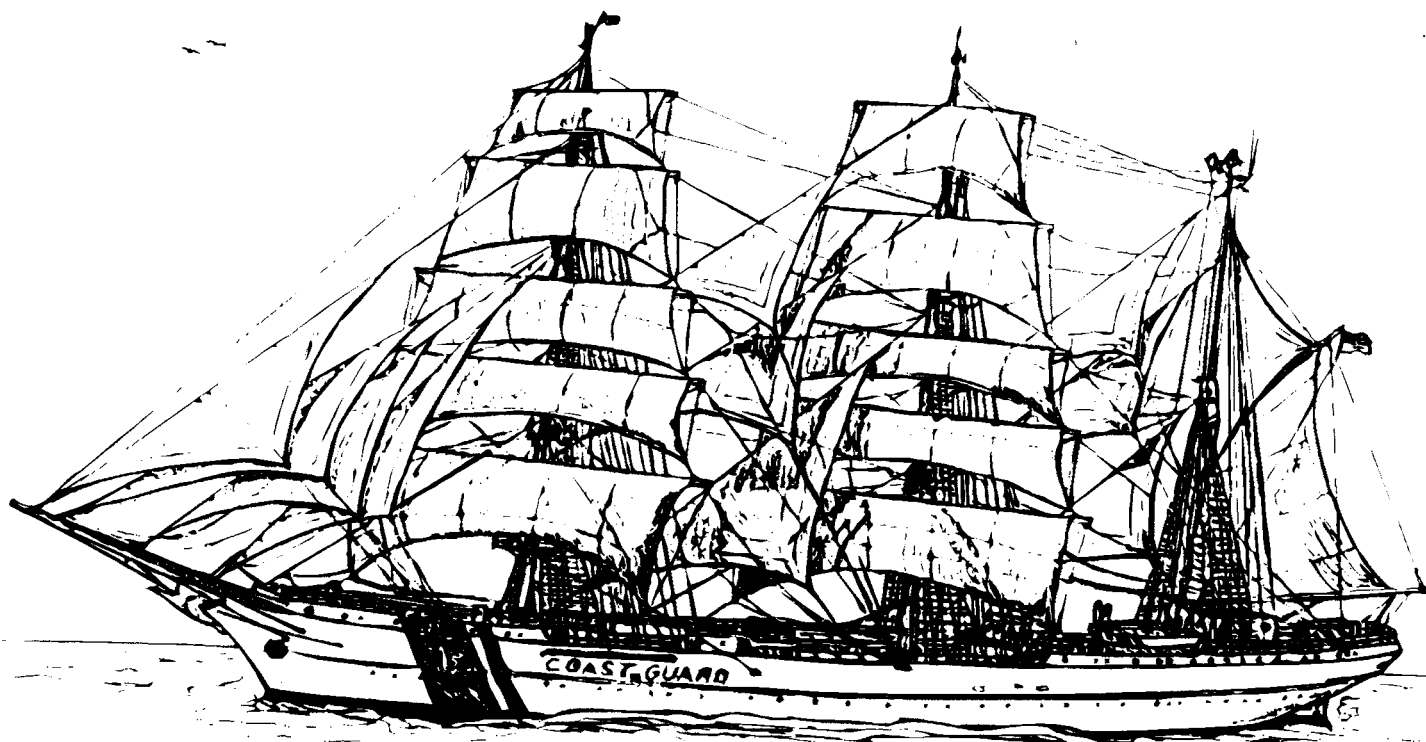


5NR **t** **pside**

Vol. 91, No. 1
Spring 1991



CHIEF BOATING SAFETY



CAPT Robert A. Melvin, III

Your performance in 1990 was spectacular! In a letter that I received from Captain Griswold, our Chief Director, he recognized the extraordinary effort the Auxiliary is devoting to saving lives and property of the boating public. Captain Griswold said, "I hope we can attribute this success to an enlightened understanding of AMOS, which I know you work very hard on."

Yes, the AMOS system is in part responsible for the increase in your performance. Not because the Coast Guard wanted to overburden you with tasks, but because the boaters needed your service. AMOS was and is used to challenge you to increase your service to our clients, the boaters. AMOS objectives are only a means to reach the end result — **A WELL EDUCATED, WELL EQUIPPED, FATALITY AND ACCIDENT FREE BOATING PUBLIC.**

*Everyone of you
who taught a class, performed CME's,
made a patrol, checked a navigation aid,
or assisted in
any of your other many missions,
can hold your head high
because you did and are making
a significant contribution
to reducing fatalities and accidents
on our waterways.*

You are the only organization that examines boats and uses that as an opportunity to educate the owner/operators on a wide variety of boating safety messages.

You are the Coast Guard's primary means to educate the boaters in your public education courses. You are the primary search and rescue response group in many of our locations. You are a public service organization in the truest sense of the word. The vast majority of Auxiliarists I know are not in the Auxiliary for the glory of the accumulation of a set of ribbons, and it certainly can't be for the money. You are a member of the finest volunteer organization I have ever worked with and the reason you do it is for the self-satisfaction of knowing that your work is helping to save lives.

Everyone of you who taught a class, performed CME's made a patrol, checked a navigation aid or assisted in any of your other many missions can hold your head high because you did and are making a significant contribution to reducing fatalities and accidents on our waterways. The more boaters we reach through your programs, the more lives we save.

*The Auxiliary is a very
hard working, hard playing
group of the best people
I have ever had the pleasure
to work with.*

The Auxiliary is a hard working, dedicated, professional group of people. You got to be professionals by having to pass rigid qualification courses in each of your cornerstone programs. The courses are not easy nor should they be. When you pin on your coxswain device or you receive your AUXOP device, that should mean a great deal to you. Yes, the Auxiliary and the Coast Guard requires a lot of you. Most meaningful achievements in life do.

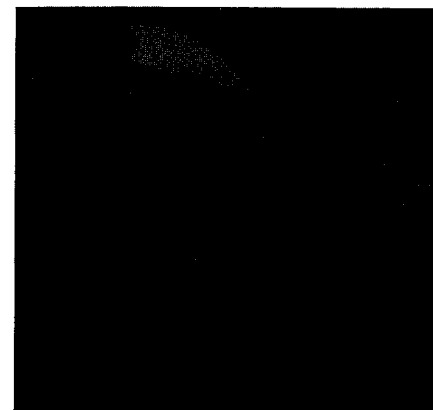
The Auxiliary is a very hard working, hard playing group of the best people I have ever had the pleasure to work with. Out of the 7000 Auxiliarists that I am associated with, only a handful don't subscribe to the basic philosophy that we are a working organization, that the Coast Guard and the Auxiliary both are going to ask a lot from you, and that your reward is going to come from within — your own sense of self-worth for contributing to the saving of life.

We, the Coast Guard do appreciate all your hard work and sacrifices.

Thank you.

Robert M. Melvin III, CAPT USCG

DISTRICT COMMODORE



Eugene M. Pester, DCO, 5NR

Commodores, Division Captains, and Flotilla Commanders, as well as other leaders in our organization, strive to motivate our members. We constantly search for the most effective answers to the questions: "How do we get the best out of others? How can I get commitment to do the best job possible? How can we meet our AMOS goals?" It is my opinion that motivation really boils down to earning confidence in others as well as one's self. The confidence we have in others is often the reflection of the confidence we have in ourselves.

*There are some basic actions that will
help steer us in the right direction.
These basics will lead to an environment
where people will feel
confident in their leadership and be
self-motivated to follow our lead.*

How can a positive "confidence factor" be built? There are some basic actions that will help steer us in the right direction. These basics will lead to an environment where people will feel confident in their leadership and be self-motivated to follow our lead.

- ◆ **ENCOURAGE PARTICIPATION:** Ask questions, seek ideas, share decision making. We must let those who do it tell us how they can do it better.
- ◆ **PROVIDE POSITIVE RECOGNITION:** Make sure our members are recognized for a job well done. We had a tremendously successful 1990, having met all of our AMOS goals. This was accomplished through a team effort — everyone pulling together in order to

meet a common goal. All of our members should be recognized for their stellar performance. Plaques and other awards will be distributed at the April Conference but we should also recognize that everyone contributed in some way to our success. Not every one will be awarded a plaque, but these folks should also be given a pat on the back.

- ◆ **DEFINE RESPONSIBILITIES:** When asking anyone to perform a task, make certain they understand what is expected of them. Define the responsibility in detail so there is no room for any misunderstanding.
- ◆ **PROVIDE INFORMATION:** This means keeping our members informed. Make sure the Flotilla member understands what the AMOS goals are and how they are going to be met. It is important that everyone is kept informed as to how the Flotilla / Division stands in meeting the goals. The most successful leaders are those who keep their members informed as to where the Division / Flotilla currently stands and more importantly what steps are being taken to fix any short falls that exist. Take nothing for granted — always give exact and complete information. In order to do this, it is a must that all leaders be aware of where their unit stands resultwise. December is too late to address major problems. Problem areas should be identified early and corrective steps taken or added emphasis made where needed.
- ◆ **PROVIDE TRAINING SESSIONS:** I am convinced one of the main reasons we did so well last year was due to the training sessions offered our membership in all areas. The one major contributor was, in my opinion, the outstanding training job done by the **DSO-IS, Karen Nice**. Her "**ROAD SHOW**" brought to our people the **HOWS & WHYS of AMOS**. What to look for and most importantly what corrective steps to take when needed. She again has expressed a willingness to take the **I.S. SHOW ON THE ROAD AGAIN** to where ever her talents are needed. All you have to do is ask. Take advantage of her most generous offer — you won't regret it.
- ◆ **ENCOURAGE GROWTH:** We must give our members more responsibility and authority. They will get the job done if we will just turn them loose. We must not keep it all to ourselves. Anything worthwhile is worth sharing with others. We must grease the slide by delegating responsibilities and authority on our own to create an atmosphere of confidence. Our members constantly amaze us and themselves with how far they can reach and just how much they can accomplish when encouraged to do so.

(Continued on next page)

♦ **PROVIDE THE "GROUND RULES"** - We must be absolutely clear in our explanations of exactly what we want, what we expect, and when it can be expected. If criticism is required, do it in private; fully explaining and discussing any and all problem areas and the necessity for change.

We all have much to do this year and in some cases we will have less to do it with. We will be facing many challenges this year, many of them different than those confronted last year. I have every confidence we will meet these challenges head on, over come them, and go on to be big winners once again. You know what a winner is !!!

THE WINNER IS ALWAYS A PART OF THE ANSWER

THE LOSER IS ALWAYS A PART OF THE PROBLEM.

THE WINNER ALWAYS HAS A PROGRAM

THE LOSER ALWAYS HAS AN EXCUSE.

THE WINNER SEES A GREEN NEAR EVERY SANDTRAP

THE LOSER SEES TWO OR THREE SAND TRAPS NEAR EVERY GREEN

THE WINNER SAYS, "LET ME DO IT FOR YOU."

THE LOSER SAYS, "THAT'S NOT MY JOB."

THE WINNER SEES AN ANSWER FOR EVERY PROBLEM

THE LOSER SEES A PROBLEM IN EVERY ANSWER.

THE WINNER SAYS IT MIGHT BE DIFFICULT BUT IT IS POSSIBLE

THE LOSER SAYS IT MAY BE POSSIBLE, BUT IT'S TOO DIFFICULT

YOU ARE ALL WINNERS IN MY BOOK — CAN DO PEOPLE!

I AM EXTREMELY PROUD OF EACH OF YOU.

Gene M. Pester, DCO, 5NR

U.S. Department
of Transportation
**United States
Coast Guard**



1990-1991 FACT FILE

U.S. COAST GUARD AUXILIARY - (CGAUX)

Volunteer civilian, non-military organization, CGAUX established by Congress to promote safety in US recreational boating. Approximately 35,000 members are experienced boaters, amateur radio operators, or licensed aircraft pilots using their own facilities, organized into flotillas throughout the United States. AUX boats must be equipped and maintained to high standards of safety which exceed requirements of federal law for recreational motorboats. AUX promote safe recreational boating in US through three basic programs.

Courtesy Marine Examinations

Specially trained members authorized to conduct free Courtesy Marine Examinations of recreational boats upon consent of owners/operators for safety equipment and requirements of federal and state law.

Public Education Courses

AUX offers wide variety boating courses tailored to specific needs. Give classes from Boat handling, Legal responsibilities, Aids to Navigation, Trailering, Rules of the Road, Piloting, etc., to boating safety courses tailored for children.

Operations

Assists CG in search and rescue/assistance missions, patrol regattas and marine events. Also perform safety patrols often in conjunction with regular CG units and provides verification of private aids to navigation.

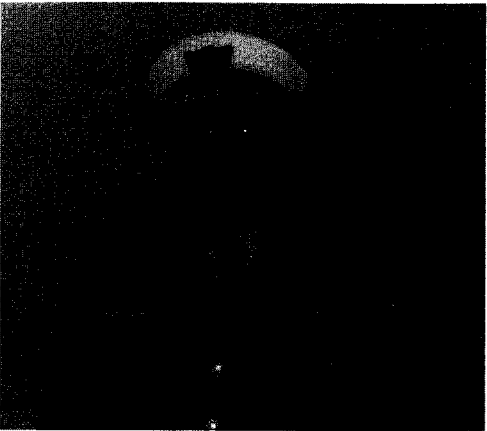
CGAUX is a very cost-efficient asset to boating safety in the US and, to CG SAR operations. Totally volunteer, this organization operates on their own time and general expense, receiving very little federal funding support with that being basically paying for fuel used in the performance of officially sanctioned operations.

STATISTICS: (Jan 1989 - Jan 1990)

288,612	courtesy marine examinations given.
374,155	people enrolled in boating education courses.
29,136	safety patrols conducted.
39,810	support missions to CG operations.
8,836	public assists.
2,714	Regatta patrols.
25,796	persons assisted.
601	lives saved.
\$175,202,000	dollars in value property saved/assisted.

Community Relations Branch (G-CP-3)
U.S. Coast Guard - Washington, D. C. - JULY 1990

VICE COMMODORE



Harry L. David, VCO, 5NR

I would like to tell you some things about the District Staff for 1991. First, they are a very dedicated group of Auxiliaries, from the DSO's, the ADSO's and the SPO's, each willing to give of their talents and time. A great deal of time was put into the recent Seminars and Division Staff Officer workshops at the Winter Conference. I am certain that all of the members came away from them with some knowledge.

The staff is willing to travel to your Division for training and to help with any problems that you may have. For you Division Captains, all it takes is a request to the appropriate DSO, in ample time, requesting that they or an ADSO attend their meeting. Please send a copy to me also. As there are 14 Divisions meeting each month, there may be a delay. So please get your request in early.

Training is also part of the staff's responsibility. They have been hard at work preparing and presenting the Vessel Examiner School and the Instructor School in March and April. An Operation School on the National Level is also planned for later this Spring.

All of the Staff will conduct a workshop at one or more of the District Conferences this year. They will be publicized in each issue of *Topside*. Plan to attend them. Each staff officer will also have an article in each issue to keep you informed of what is going on in their Department.

The "MUTTS"
(Mobile Unit Training Team)
will set up a program in your area for almost any type of training

For local training, there are always the "MUTTS" (Mobile Unit Training Team) that you can call upon. They will set up a program in your area for almost any type of training. If your

unit is in need of the MUTTS, get in touch with your Division Captain. Again, they need ample time to arrange it and like to have a good attendance.

So much for the staff. Now it is your turn to do something. At the July Conference each year, we hold a Training Aid competition, with awards being given at the following awards Conference. For the past few years the entries have been sparse, but I am sure that there are many of you that have some great Training Aids that you use in your PE classes that could be shared with the rest of us. In past years our members have come away from the National competition with high honors for their entries, so I know that the potential is out there. Bring your Training Aids to Lionville.

Harry L. David, VCO, 5(NR)

WHAT ARE VOLUNTEERS LIKE?

**VOLUNTEERS ARE LIKE FORD,
THEY HAVE BETTER IDEAS**

**VOLUNTEERS ARE LIKE COKE
THEY ARE THE REAL THING**

**VOLUNTEERS ARE LIKE STANDARD OIL
YOU EXPECT MORE AND GET IT**

**VOLUNTEERS ARE LIKE VO 5
GOODNESS HOLDS IN ALL
KINDS OF WEATHER**

**VOLUNTEERS ARE LIKE HALLMARK
THEY CARE ENOUGH
TO GIVE THE VERY BEST**

BUT MOST OF ALL —

VOLUNTEERS ARE LIKE FROSTED FLAKES

THEY'RE G-R-E-A-T

1991 Division Change of Watch Ceremonies
Harry L. David, VCO, 5(NR)

DIRECTOR OF AUXILIARY



LT William M. Cherry, DIRAUX, 5NR

Saying "Good-By" is something I've never been any good at; but, in this, my last article for *TOPSIDE*, I know that I must try!

*I would not trade my years of service
with the Auxiliary in this District
for all the promotions in the world!*

First, I must tell you that I am retiring from the Coast Guard on 30 June 1991 due to non-selection for promotion. Second, all of you should know that it is not my many years of working with the Auxiliary that led to my non-selection. In military slang, my "career path" is too "narrow" and that can be deadly whether it is with the Auxiliary or any other of the Coast Guard's various functions. To make my meaning clear, I want each and everyone of you to know that I would not trade my years of service with the Auxiliary in this District for all the promotions in the world! All of you have made me what should be the Coast Guard's most cherished asset...an innovative leader and manager with the courage of his convictions. While it is unfortunate that the Coast Guard has too many of these assets, what you have given me will serve me well whatever I do after retirement.

*This job and each of you
have allowed me the privilege of
working alongside
the BEST of the BEST!*

I am often asked why any officer would want to be a Director of Auxiliary and have to put in long hours in the office while giving up an awful lot of nights and weekends to

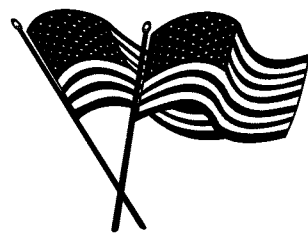
attend various functions. These folks assume that I must hate the job, but just the opposite is the truth for a variety of reasons!

As Director, I have enjoyed having the freedom to put my ideas in practice, to develop programs, monitor the results and make corrections, and to see these efforts "bear fruit." I no longer have to wonder about my own abilities and concepts in managing a program and dealing with others, for this job and more importantly, **EACH OF YOU**, has validated these things for me far beyond my wildest dreams! I have always been reluctant to speak publicly, particularly before large groups, and this job, as well as your acceptance and support, has removed that barrier! I have always loved to travel, and this job and your many functions have given me ample opportunity to do so! I have always enjoyed hard work, and this job coupled with my eagerness to resolve your problems has never left me without something to do! I have always loved working with volunteers — those who sacrifice their time, energy, and even their dollars just to help others. This job and each of you have allowed me the privilege of working alongside the **BEST of the BEST!** For these gifts and a whole lot more, I thank each of you for helping to make this one of the most rewarding experiences of my life!

I ask for only one more thing from each of you who wish to give me something before I depart - a hand-shake, a kiss, or a hug! To me, that is the most meaningful way for friends to say "Good-Bye" and I count each of you as a friend for life!

William M. Cherry, Director, 5NR

In Memoriam



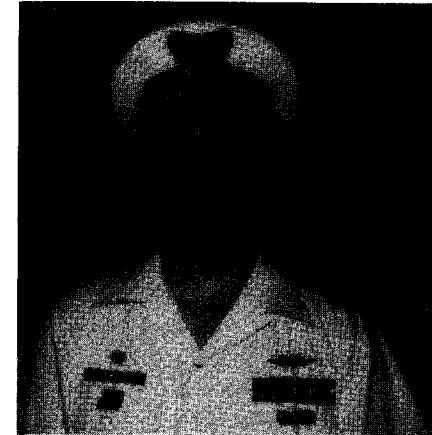
Wilfred W. Smith
U.S.C.G. AUXILIARY
Flotilla 1-1, 5(NR)
Deceased
31 December 1990

The Coast Guard Auxiliary lost a tried and true member "Doc" Smith. Although not active in recent years due to health reasons, he was a Charter Member and Past Commander of Flotilla 1-1. While a Past Division PE and District MT Staff Officer, he devoted countless hours to his favorite project — Public Education Courses. As an instructor, he brought the realm of Small Boat Handling and Safety to the level to which we know it today.

Those of us remaining Auxiliarists active today, utilize his high expectations currently.

*Submitted by Roy "Skip" E. Hager,
Flotilla 1-1, 5(NR)*

OPERATIONS & TRAINING OFFICER



Ken M. Edwards, CW02, USCG, 5NR

It was covered at the Elected Officer Training in early January. It was taught as part of the Instructor Seminar during Winter Conference. You've seen it in the first two NOGI's of 1991. **NOW IT'S IN "TOPSIDE" TOO!** I don't mean to harp on this subject, but there are a few things that need to be re-iterated concerning the **NEW - AUXILIARY COURSE COMPLETION REPORT CG-4954 (REV. 1-90)**.

1. Use only the **NEW FORM**. The old form is obsolete and if submitted will be rejected by AUXMIS.
2. Follow the directions. Certain reporting requirements differ from the old form.
3. Ensure your **Flotilla Number** is correct. If a Division sponsors a PE class, it must be credited to a Flotilla to be accepted by AUXMIS. If a Division Number is used, AUXMIS will accept it, but the course will not be credited towards the District AMOS goal. In other words, it is lost forever!
4. Ensure the **Flotilla Name** is exactly as it appears on the Flotilla Roster. If there is any difference at all, AUXMIS will reject the form.
5. Ensure **dates are correct**. If you teach a single lesson, the date course begins should be the date course ends (i.e. State Boating Course). If a multi-lesson course is taught the beginning date should be earlier than the completion date. Occasionally we do get one the other way around!
6. **Course Reported** - Circle only one item per form for each course or lesson taught. This cannot be over-emphasized! If more than one course is circled, the form will be rejected by AUXMIS. Ensure you follow the directions on the form carefully. Certain information

is required to be entered in Remarks if you circle **X, D,** or **E** on the form.

7. When completing the **Number of Enrollees** information use care and again follow the instructions on the form. (i.e. If you are reporting 60 students, it should be entered as 060, not 60 _ (empty space). AUXMIS accepts 60 _ as 600. For six (6) students you would enter 006 and so on. Don't be surprised, it happens!
8. When teaching either **BS&S** or **S&S Cores**, the State Boating Course must be taught and reported on a separate form. It is reported as a single lesson course by circling the letter "**T**". Also enter the Number of Youth Graduates Eligible for State Certification, the State Course taught and 01 in **Blocks (74-75)**.

Note: Only one two hour lesson can be claimed for each State Course reported.

9. Explain in Remarks what you are reporting. This will enable the Director's office to make any needed corrections if the form is rejected by AUXMIS.

Note: If you circle **X, D,** or **E** remarks are required.

By following the directions on the form carefully and highlighting a few problem areas we find at the Director's office, it is hoped your job is made much easier. However, the most important thing to remember concerning this form is this:

SUBMIT IT PROMPTLY!

If everyone does this, the end-of-year scramble to find and submit unreported missions to meet our Public Education goal will be history.

Smooth Sailing!

K. M. Edwards, CW02, USCG, OTO(5NR)

1991

National Safe Boating Week

June 2 - 8

**KNOW
BEFORE
YOU
GO**



FROM THE EAST



Edward W. Rearick, Jr., RCO-E, 5NR
Stick With It! — Commitment Is The Key!

There's a big difference between being interested in achieving a specific goal and being committed to it. The difference between committed flotillas and those who have a passing interest in achieving their goals is that committed flotillas keep their agreements with themselves. Those merely interested in a goal always have some excuse for not achieving it. The time is not quite right, perhaps, or some detail has changed, or it's too high.

Winners have a Commitment to Commitment

For those who have made the choice to achieve — the commitment to achieve — there are no such excuses. They fiercely and single-mindedly pursue them. Winners have a commitment to commitment.

Last year, six of our fourteen divisions in 5(NR) achieved that commitment and made all their AMOS objectives. Of those, four were in the Eastern Area. I think that's outstanding and my hat is off to them for a job well done.

***To be a successful organization,
we must remember that both the
Division and District levels are there
to help and provide direction and
continuity to the flotillas.***

For the divisions that didn't make it, get your teams together and decide what approach to take. Where are your strengths and weaknesses? Let each flotilla pick a weakness and concentrate on it. The goals that were strong last year will remain strong, needing only casual inspection.

To be a successful organization, we must remember that both the division and district levels are there to help and provide direction and continuity to the flotillas. A healthy and active flotilla must be the number one consideration. It is the backbone of our organization.

Madison Avenue hype would have us believe, to be successful it must be world-class. We have world-class cars, hotels and even yogurt. In the U.S. today, world-class means a superior product or service, something that can compete in the world marketplace as a world-class athlete competes in the Olympic.

The most distinguishing characteristic of a world-class organization is its approach to competition not its size or resources. We have a world-class organization. Support it.

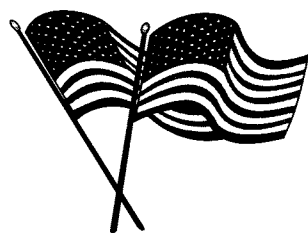
There's an old Yiddish Proverb that says, "If all men pulled in the same direction, the world would topple over." I'm sure we can at least shake it if we try!

No matter what your objective, the rules are the same. Want to get something done? Then start. That's all.

Decide to commit not only your objectives, but to your commitment.

Edward W. Rearick, Jr., RCO-E, 5NR

In Memoriam



Harry A. Harrington
U.S.C.G. AUXILIARY
Flotilla 1-1, 5(NR)

Deceased
8 April 1991

Time Is

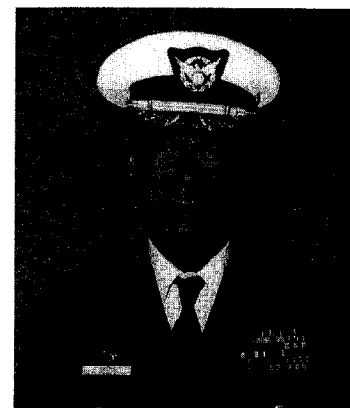
*Too slow for those who wait
Too swift for those who fear
Too long for those who grieve
Too short for those who rejoice*

But for those who love,

Time is Eternity

Author Unknown
Reprinted from the "Life Line"
Flotilla 2-76, 5(NR)

FROM CENTRAL



Paul D. Owens, Jr., RCO-C, 5NR

With the holiday season now a distant memory, it's time to look ahead on the year.

Take the opportunity to extend the benefits of the Coast Guard Auxiliary to someone you know

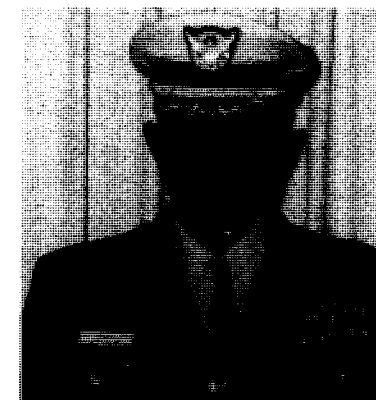
Much training was presented at the Elected Officers Course in January, including many new ideas and goals. Coupled with the incoming Bridge, newly elected Division Captains and most important of all the Flotilla Commanders, let's all go an extra step. Take the opportunity to extend the benefits of the Coast Guard Auxiliary to someone you know. This is very simple to accomplish either in your Public Education classes, while conducting a Courtesy Marine Examination, at the dock getting ready for a patrol, in your marina, at any other club meeting you may be a member of, or any place the universal subject of recreational boating enters the conversation.

Tell them how you became a member and why. Let them share in the fun and the knowledge you have gained and the fraternalism that exists in the Auxiliary. Most of all you will help strengthen the already elite programs that exist today with the Coast Guard and the Coast Guard Auxiliary.

My second subject will most likely affect every member active in Operations. With the troubled waters in the Persian Gulf, it should not take a great deal of imagination to realize the Coast Guard is going to rely on our help even more. We can do our part by being more active on the water. Our newly created Auxiliary SARDETS require Operators, Coxswains, Crew Members, Comms Watchstanders and QE's each and every weekend during the boating season, not to mention the training that is available to any member wishing to advance or become qualified. Delaware City Sardet alone will be on line approximately 45 days. Come on out and try it. I know you'll like it.

Paul D. Owens, Jr., RCO-C, 5(NR)

FROM THE WEST



Bobby G. Carter, RCO-W, 5NR

Well the Changes of Watch are over and it's onto the work ahead of us as the boating season will be fast upon us. It is time to put the plans we made in January, February and March into motion. I am sure that we will have to make some adjustments along the way to our plans before years end.

Are we ready with our new Auxiliarists of 1990 for 1991?

It's April now, and Spring is here. Are we ready with our new Auxiliarists of 1990 for 1991? What does your Unit look like for this year? Are there some members who need some training so that when we launch the boats or take to the ramps they will also feel as part of the Unit — that they have contributed to the success of the Unit and are a part of the team.

Also, what about the Class Room and our Public Education courses? Are we passing it on, our knowledge of boating safety? Do we share it, not only with our members, but with the Boating Public as well? Are we up on all the most recent changes? Be it radio communications or safety related items that we carry on our boats.

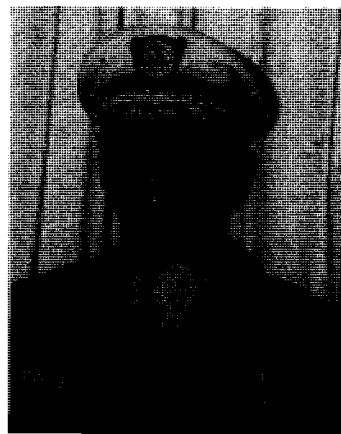
As our busy season approaches with the Three Cornerstones of Operations, Vessel Examinations and Public Education, let us not forget our Fourth Cornerstone, Fellowship.

We all need Fellowship to keep us on an even keel!

Hope to See all of you at the Spring Conference in April.

Bobby B. Carter, RCO-W, 5(NR)

IMMEDIATE PAST COMMODORE



William E. Pierce, IPDCO, 5NR

Well our AMOS goals are set and we all know the direction our units need to concentrate. As you all are well aware, two of the objectives are designed to be a challenge and two on the easy side. They all become more on the easy side if you know the system and how AMOS is built.

The whole process is one of getting members, getting them trained, and finally getting them to do the task that you have trained them for.

The top line is growth and retention (no matter what you call it). If you, as a leader, fulfill this line, i.e. keeping your membership and getting more members, then the rest of the program will become on the easy side. Yes, you have to train the new member and get the older member more involved in your programs, which takes training. If you accomplish this, the "MR" mission is set. The whole process is one of getting members, getting them trained and finally getting them to do the task that you have trained them for. Along the way, you, as their leader, will gain their respect. How? First, by getting them interested to learn. Second, by seeing to their training. Third, by helping in any way you can to see that their training is the very best. Fourth, by doing the job yourself. Remember, you are a leader, not a manager.

We all have to do our fair share of the task. We are a service organization. We all raised our hands and pledged to support the Coast Guard - not to manage others who serve. We have only one "Manager" in our Auxiliary region. That is the Director of Auxiliary, and it is his duty to direct our programs. He makes sure our work is recorded (if you send the paper work in). He checks with the other Coast Guard units in our area to see what they need, etc., etc. All this before he comes up with our AMOS objectives.

Good Luck in 1991. I'm sure I'll see you out there doing the job!

William E. Pierce, IPDCO, 5NR

PAST COMMODORE



John McIntosh, PDCO, 5NR

Your Awards Committee is currently hard at work on the details of and numbers involved in the District Awards Program. Its culmination will be the presentations to be made at the April Conference. Nobody gets a preview. You have to come and see the program. Indications are that this year's program is going to be outstanding for the number of awards. Due to the scope of the program, there will probably be presentations not only at the evening affair, but also some during the Board Meeting and a number at lunch. A word to the wise — don't miss any part of the program.

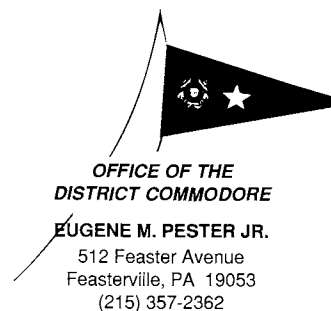
The District Training Aids Competition is an excellent place for you to show off your accomplishments and pick up worthwhile ideas for Public Education or Member Training

Coming over the horizon is the next element of our Awards Program cycle. The District Training Aids Competition. This competition is handled by the District Past Captain's Association. It has two purposes. First, of course, is to select and recognize those Training Aids best in their category. Second, it's like a boat show or trade show. It's an excellent place for you to show off your accomplishments or for you to pick up the ideas that you may be able to turn into a worthwhile Public Education or Member Training aid.

Those who have won awards in the past should bring back your display so that others can benefit from your success. For those who have entered and not been winners, bring your training aids back again as there will probably be a new set of judges.

John McIntosh, PDCO, 5NR

UNITED STATES COAST GUARD AUXILIARY FIFTH COAST GUARD DISTRICT (NR)



TO: ALL COAST GUARD AUXILIARY MEMBERS (5NR)

16751.1

1 February 1991

COAST GUARD MUTUAL ASSISTANCE FUND DRIVE

Recently, a letter was sent to all Division Captains and Flotilla Commanders from Lt. Cherry regarding the Coast Guard Mutual Assistance 1991 Fund Raising Drive. With the letter, Lt. Cherry attached a pamphlet which described what the C.G.M.A. fund was all about. In addition, a form was attached to be used by the Flotilla Commander and Division Captain showing contribution made.

I have heard many Auxiliarists say how frustrated it is not to be able to participate or help in some way — "OPERATION DESERT STORM."

I am sure we all have heard of Auxiliarists within our own District, who have been called up to support at home as well as serving our seas. Our own Dave Wick, FC-02-03 and Jake Lincoln, IPDCP-VII, most recently have been called up and I am sure there are others I haven't heard about yet.

The call up has inflicted a hardship on many of the young reserve family members. Financial as well as many other ways. It has been estimated that more than 70% of those called up took substantial pay cuts in order to serve. Their bills still go on while they are away and their financial commitments must still be met.

We can do much more than hang yellow ribbons on old oak trees, and fly our beloved country's flag. Yes, we can do much more by supporting the C.G.M.A. fund drive and showing our Coast Guard family in a tangible way, that we do care and support them during these trying times.

Last year we contributed \$3,383.00 to the fund. This year, I have set a goal of \$5,000.00 for our District. A goal I feel confident we can meet especially in light of the critical need at this time.

We could easily meet this goal if every Flotilla contributed at least \$2.00 for each Flotilla member on roll. I am, of course, in hopes we will do even better than that through individual contributions and fund raisers.

Our Coast Guard family has been operating in and around Saudi Arabia since 26 September, less than two weeks after the Army dropped their gear and boats at an abandoned Saudi Naval Base. The Coast Guard has been the unsung heroes since the, seldom mentioned by the Media, but contributing in a major way every day.

We gave: \$2,661.00 in 1989
\$3,383.00 in 1990

SURELY WE CAN GIVE \$5,000 IN 1991

If you wish to make a contribution, please contact your Flotilla Commander or Division Captain. If the Division total contribution has already been sent in, fill out the slip shown below, detach and send it, along with a check to:

**DIRECTOR OF AUXILIARY (5NR)
1 WASHINGTON AVE.
PHILADELPHIA, PA 19147-4393**

**YOU CAN MAKE THE DIFFERENCE !!!!!!!!!
YOU CAN MAKE IT HAPPEN !!!!!!!**

Thank you,
Eugene M. Pester
DCO-Eugene M. Pester

1991 C. G. M. A. FUND RAISING DRIVE

NAME _____

MEMBER NO. _____

AMOUNT OF CONTRIBUTION _____



COMMANDER
FIFTH COAST GUARD DISTRICT
PORTSMOUTH, VIRGINIA 23704-5004

Dear Commodore Pester,

The 1991 Coast Guard Mutual Assistance Fund Raising Drive will be conducted from 11 March to 17 April 1991. This worthwhile program lessens our burden of sudden emergencies and helps carry our members through periods of financial crisis.

In 1990, Mutual Assistance provided \$337,000 in interest-free loans to 588 members of the Coast Guard family assigned to the geographic area of the Fifth District. Our fund raising drive produced \$14,900 in cash donations and of that amount the Auxiliary was responsible for over one-quarter of the total donations.

Without the Auxiliary it would be impossible for the Coast Guard to perform its missions as smoothly as we do. I solicit your energetic participation to ensure another successful Mutual Assistance campaign.

Sincerely,

Paul A. Welling

PAUL A. WELLING
Rear Admiral, U.S. Coast Guard
Commander, Fifth Coast Guard District

Commodore Eugene M. Pester, Jr.
District Commodore (5NR)
512 Feaster Ave.
Feasterville, PA 19055

COAST GUARD MUTUAL ASSISTANCE

WE
LOOK AFTER
OUR OWN

ANNUAL FUND RAISING
CAMPAIGN



NOGI

NOTES OF GENERAL INTEREST

ISSUE: 06-91
DATE: 91 APR 05



WILLIAM M. CHERRY, DIRECTOR 5(NR)

EUGENE M. PESTER, COMMODORE 5(NR)

1991 COAST GUARD MUTUAL ASSISTANCE FUND RAISING DRIVE UPDATE:

To date, we have received \$3,818.00 of your most generous contributions and we are about two-thirds of the way to the District Commodore's goal! In the lead for honors at the April Conference (Group photograph of the "BIG CHECK" presentation) is Division IV, whose total contributions currently lead all other Divisions! Hot on their heels are Divisions I, V and VI! Each of our three areas now have a Division "IN THE HUNT"! The contest officially closes at 1600, 24 APR 91, so we can make up the "BIG CHECK"; however, your donations are welcome anytime!

BOAT USER FEE INFORMATION: In this mailing of NOGI you will find the **FEDERAL REGISTER** dated Thursday, March 28, 1991 commenting on proposed rulemaking concerning boat user fee amounts by length of vessel, exemption clause for vessels deemed public vessels and much more. Addresses are provided in this publication if you have further questions or comments concerning Recreational Vessel Fees. REMEMBER: Any inquiry into this matter must be that of a "Private Citizen", NOT as an Auxiliarist.

ANNOUNCEMENT FROM H. WILLIAM SCHMITZ, TRAINING AID CONTEST CHAIRMAN:

"Now is the time for all good Auxiliarists to enter the Fifth District Training AID CONTEST", to be held at the July Conference, in Lionville, PA. All Division Captains and Flotilla Commanders will be given full particulars within the next couple of weeks. Hopefully every Flotilla WILL have a **TRAINING AID** entered. With that being so, there is no reason why we cannot win in all categories at the national Conference in September 1991. "LET'S GO FIFTH NORTHERN!"

DEADLINES AND SCHEDULED EVENTS FOR

APRIL/MAY 1991:

ITEM		DEADLINE
Western Area Meeting	Carlisle, PA	13 April
District Conference	Lancaster, PA	26-28 April
AIM Candidate Deadline		1 May
EANCON 1991		14-19 May
AIM Letters to G-NAB and Candidates		15 May
AIM Satellite Program	Cape May, NJ	17 May
Deadline for National VE Seminar		31 May
Deadline for National OP Seminar		31 May
Deadline for National IN Seminar		31 May

C-130 Flight to EANCON 91: Auxiliarists interested in flying on the C-130 to **St. Petersburg, FL** for **EANCON 91** on 15 May 91 are encouraged to contact **Paul Owens RCO-C** by rapid draft letter or telephone at (302) 999-9054.

5NR DIRECTORY CHANGES: In this mailing of NOGI you will find changes to the District Telephone Directory. Remove the old sheets and insert the new. Please note corrected information for

District MUTT Coordinators.

OPERATIONS SCHOOL BROADCAST (LAST): There will be a **NATIONAL OPERATIONS SCHOOL** held at the U.S. Naval Academy, Annapolis, MD from Thursday, 17 June 1991 through Sunday, 30 June 1991. The application deadline is 24 May 1991. **Contact Bob Nemiroff, DSO-OP (5NR).**

CRITERIA:

- (1) All students must be either Vessel Operator or Coxswain qualified. Priority will be given to those applicants who are active in surface operations.
- (2) No quarters are available at the Academy, so attendees who do not live within commuting distance may stay in one of the commercial motels in the area.
- (3) Each attendee will be responsible for all travel, lodging and food costs while attending the school.

NEW DIRECTOR UPDATE (FINAL):

CDR A. Mucilli, USCG will be reporting for duty as our new Director of Auxiliary on or about mid July 1991. CDR Mucilli is interested in renting in Cherry Hill, NJ, Haddonfield, NJ or Cheltenham, PA areas. Any Auxiliarist familiar with these areas, not involved in real estate, and interested in sponsoring CDR Mucilli is requested to call CWO2 Edwards. Time spent sponsoring the new DIRAUX is reportable as Category 8, Coast Guard Administrative Support. See Page IV-E-4, of the 5NR Auxiliary Policy Manual for more information on this program.

AUXMIS DATA INPUT:

The Director is still accepting requests to keypunch AUXMIS once the new computer system is on line. This will require several persons to be trained on the system and at least one Auxiliarist per day in the Director's office. If you are interested in keypunching AUXMIS into this new "BEAST", give us a call. It's a great way to earn Administrative Support Mission Hours. So far, we have 15 folks that have volunteered. How about you?

5TH NORTHERN REGION AUXILIARY POLICY MANUAL CHANGES:

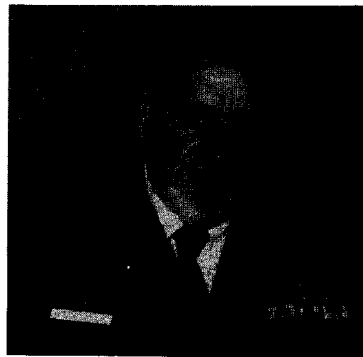
Change 1 to the Fifth Northern Region Auxiliary Policy Manual should have been received by now. Please ensure you read the cover letter carefully and make the appropriate changes. The Change may be photocopies locally as necessary for additional copies of the Policy Manual which may be held by your unit.

OPPORTUNITY FOR OCEAN CRUISE:

Any Auxiliarist interested in a working cruise aboard a 270 foot Medium Endurance Coast Guard Cutter is requested to contact DIRAUX. The cruise is scheduled from late May to mid July 1991. It's a GREAT OPPORTUNITY to see what life is like at sea. Details of the cruise will be discussed with the person(s) chosen.

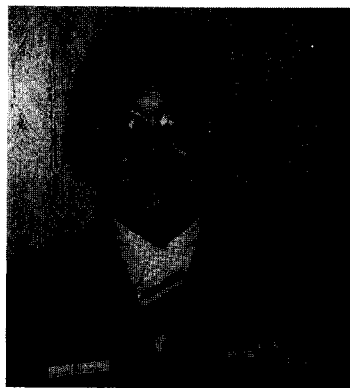
W. M. CHERRY

**1991
FIFTH DISTRICT
DIVISION CAPTAINS**



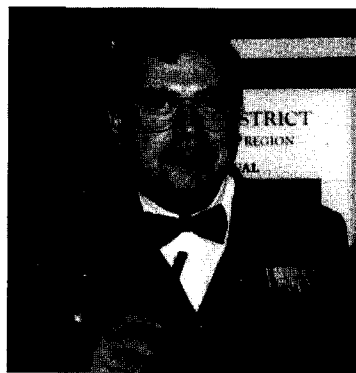
DIVISION I

Rober L. Turner
8 Bridle Brook Lane, Newark, DE 19711
(302) 731-4116



DIVISION III

Karen B. Nice
108 B Hastings Way
Mount Laurel, NJ 08054
(609) 727-0815



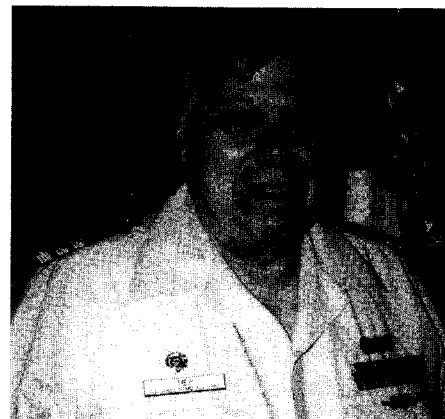
DIVISION VI

L. Daniel Maxim
15 North Main Street, Cranberry, NJ 08512
(609) 799-0946



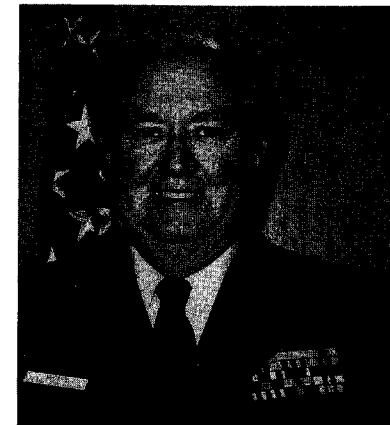
DIVISION II

M. Patricia Belz
1505 Arline Ave. Roslyn, PA 19001
(215) 659-3156



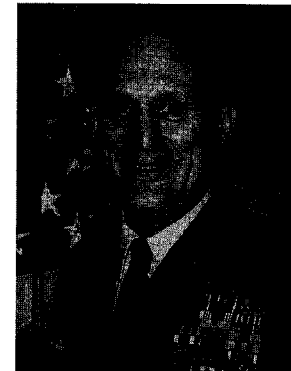
DIVISION VII

Charles A. Tier
1508 Arient Rd., Forked River, NJ 08731
(609) 693-8218



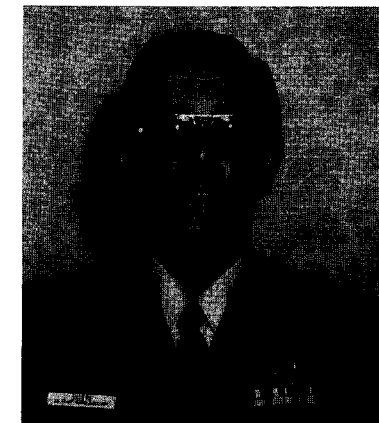
DIVISION VIII

Donald F. McGahn
7 Beach Cove, Brigantine, NJ 08203
(609) 266-9378



DIVISION X

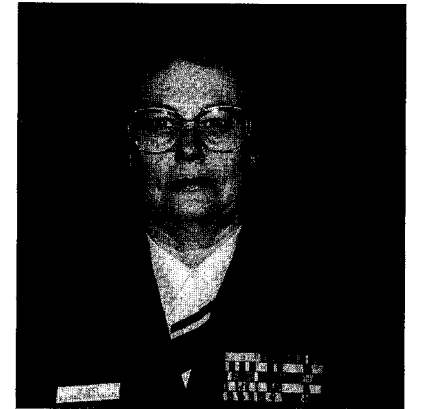
M. Philip Stamm
405 Randall Rd., Wyncote, PA 19095
(215) 887-1826



DIVISION XIII

Edward W. Sayers
864 Walnut St., Sicklerville, NJ 08081
(609) 227-3520

**1991
FIFTH DISTRICT
DIVISION CAPTAINS**



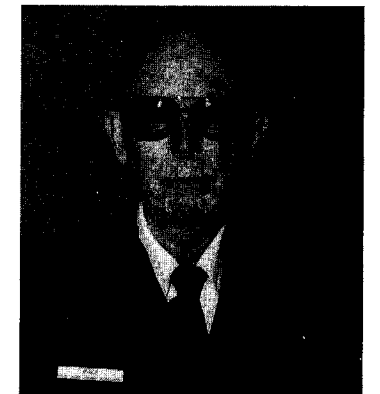
DIVISION IX

Mary E. Gilbert
P.O. Box 407, Reedsville, PA 17084
(717) 667-3165



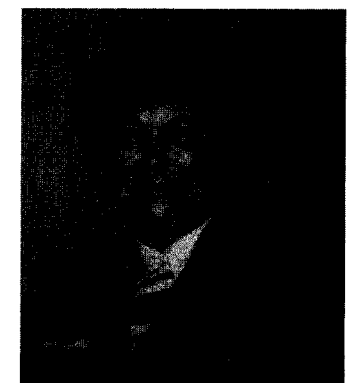
DIVISION XI

Eugene C. Unger
450 Edison St., Wernersville, PA
(215) 678-7226



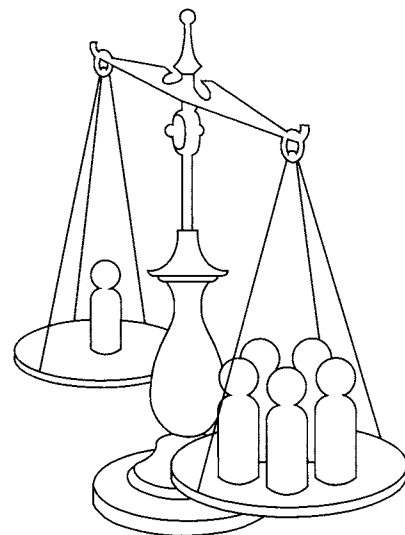
DIVISION XII

M. Brinton Page
8 Valley Road, Millsboro, DE 19966
(302) 945-9605



DIVISION XIV

Ann M. Herman
2628 Columbia Ave., Lancaster, PA 17603
(717) 392-5359



LEGAL

UNITED STATES COAST GUARD
AUXILIARY
FIFTH COAST GUARD DISTRICT (NR)

OFFICE OF THE
DISTRICT COMMODORE

EUGENE M. PESTER JR.
512 Feaster Avenue
Feasterville, PA 19053
(215) 357-2362

5 February, 1991

DCO MEMO 1-91

SUBJECT: CONTRACTS / AGREEMENTS, SIGNING OF

1. Questions are again being raised by Auxiliarists regarding the signing of Contracts or Agreements in order to conduct Public Education classes at schools, fire houses, community buildings, etc. Our policy, regarding this matter has not changed.

CONTRACTS OR AGREEMENTS CONCERNING INDEMNITY CLAUSES MAY NOT BE ENTERED INTO BY THE AUXILIARY. THE SIGNING OF SUCH CONTRACTS IS PROHIBITED.

2. In place of indemnity clauses, a Coast Guard SELF-INSURERS letter was issued by the Director of Auxiliary on 30 August 1990. (COPY ATTACHED)

3. NOGI - Issue 02-90. addresses the problem, in part, for Auxiliarists conducting classes in the state of Delaware. The Boating Law Administrator, Major Rod Hammic says the State of Delaware will sign contracts for the Auxiliary if the contract is for Public Education classes conducted which leads to State Certification of graduates. This offer does not extend to any other type of contract.

Point of Contact: Bill Allegretti
89 Kings Highway
Dover, Delaware 19901
Telephone: (302) 736-3448

4. Pennsylvania law prohibits the Pennsylvania Fish Commission from followig suite, and we don't know about New Jersey at this time.

5. Again, be careful! WE ARE NOT AUTHORIZED TO SIGN ANY INDEMNITY CLAUSES

Eugene M. Pester

DISTRIBUTION: DCP (ALL)
FC (ALL)
EXCOM

U.S. Department
of Transportation
**United States
Coast Guard**



Commander (ba-NR)
Fifth Coast Guard District

Suite 139
1 Washington Ave.
Philadelphia, PA
19147-4393
215 271-4933

5800
30 August 1990

TO WHOM IT MAY CONCERN

We appreciate your allowing members of the United States Coast Guard Auxiliary to use your property while carrying out their mission of teaching and promoting safe boating practices to the American boating community.

Auxiliarists voluntarily provide this important public service, and your cooperation makes you a part of this public-spirited group.

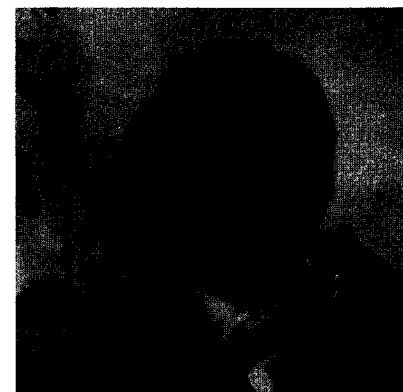
Auxiliarists conduct these activities on behalf of the United States Coast Guard. In this regard, the United States Coast Guard, in the manner and to the extent provided by the Federal Tort Claims Act, may be liable for claims for damage or loss of property, personal injury or death caused by acts or omissions of an Auxiliarist assigned to duty as an agent of the U. S. Government.

Sincerely,

W. M. CHERRY
Lieutenant, U. S. Coast Guard
Director of Auxiliary,
Fifth District Northern Region
By direction of the District Commander



AIDS TO NAVIGATION



Nancy K. Davis, DSO-AN, 5NR

Welcome to the wonderful world of AtoN!!!

Many of you have participated in this program before. Your expertise and experience are essential to the *Aids to Navigation and Chart Updating Program*. For those of you who are new, take advantage of any and all training that is offered, ask questions, and become as informed and knowledgeable about the program as possible.

I've just received the following statistics via the One Page District Management Report. Congratulations and thank you to all members who have participated in the AtoN program and made 1990 a successful year for the 5th Northern Region. Remember that these numbers only reflect NOS figures and a number of members were helping the Pennsylvania Fish Commission by submitting the maps of the sole state waters.

	No. CU Chart Patrols	Hours on Chart Patrols	No. CU Credits
District	78	413	3,173
Div I	10	64	533
Div II	8	35	160
Div III	3	20	336
Div IV	4	22	62
Div V	4	31	-
Div VI	9	49	96
Div VII	12	48	330
Div VIII	7	27	373
Div IX	4	20	-
Div X	4	21	90
Div XI	2	9	933
Div XII	1	4	141
Div XIII	4	19	119
Div XIV	6	45	-

The ADSO's and SPO have been assigned specific areas of responsibility. Paul Mackes will work with Divisions V, IX, X, XI, and XIV on the sole state waters in Pennsylvania. Andy Ritzie will work with Divisions I, II, IV, VI, and XIII who receive patrol orders from Group Philadelphia. Bill Morrissey will work with Divisions III, VII, VIII, and XII all of whom receive patrol orders from Group Cape May.

The Fifth Northern District Policy Manual outlines the water areas of responsibility for each Division. Please begin working with your FSOs and plan the patrols to cover your area of responsibility. The patrols are needed first thing in the spring to be sure that our waterways are safe for boaters. The Pennsylvania Fish Commission especially would like to have their aids to navigation checked prior to each major holiday during the boating season.

The procedure for ordering charts has been published again and again. (Send a rapid draft letter to the DSO-AN indicating which charts are needed by your Flotilla, maximum off our charts.) Please be sure that the necessary charts for your area are ordered as early as possible so that the chart updating patrols will be productive.

There is a study guide for the additional District requirements (2128a, 2128b, 2128c, and 2128d) which were added to the Operator section of the BCQP. This study guide is available from the DSO-AN. Any member needing to study for these tasks need only drop me a note with their name and address and I'll send the guide to them.

The address to use for the above items is:

DSO-AN
879 Broadfield Drive
Newark, Delaware 19713

Some materials have been issued to the members holding the staff office of aids to navigation (SO-AN):

- Volume II Light List
- Coast Pilot 3
- Tide Table
- Aids to Navigation and Chart Updating Manual
- Chart No. 1
- NOAA 1 Charts and Publications
- a drafting set
- charts/maps of your Division's area of responsibility
- an Aids to Navigation "Game" consisting of: 1210 TR chart, 4 boat playing pieces, 1 die, and rules of the game.

In Divisions responsible for navigable waters, a sextant and three-arm protractor. These materials are available in each Division for use by the Flotillas and the members for training purposes. When members in the Western Area desire training with a sextant and three-arm protractor, just let me know so we can set it up with you. Please use these items.

There will be an AIDS TO NAVIGATION WORKSHOP AT THE SPRING CONFERENCE in Lancaster, Pennsylvania in April. Please urge all of your members to attend.

*The AtoN staff is planning a fun time
for all while they are learning
about chart updating.*

Nancy K. Davis, DSO-AN, 5(NR)

CAREER CANDIDATE



Allen E. Wenrich, DSO-CC, 5NR

The Future

A.I.M FOR 1991 - CLASS OF '96

That's what's great about the **A.I.M. (Academy introduction Mission) Program**, you are working in the present with contact and involvement with the future — the career future and life of the finest young men and women in these United States today, and the future of the officer ranks of the Coast Guard well into the 21st century.

A.I.M. is a vital part of the procurement effort to seek out qualified candidates for the U. S. Coast Guard Academy. It is not "Camp Coast Guard" for someone who would like to get away for a week in August "on the Coast Guard."

While the program is a year-round activity, the principle feature is A.I.M. Week at the Coast Guard Academy in New London, CT, each August.

For five days, two hundred basically qualified outstanding young men and women between their junior and senior years in high school receive first-hand exposure to the routine of a Cadet and particularly a modified version of the training of a "Swab" or Fourth Classman (freshman). It's hard work, but an excellent orientation program. (Our Fifth Northern District has fifteen slots in this fine program).

All candidates, along with meeting the basic admission requirements for the Academy, must be interested in applying for the competitive appointment as a Cadet, present some evidence of leadership in school, extracurricular activities, and have some motivation toward a career as an officer in the Coast Guard.

Participation in the A.I.M. Program involves no service obligation on the part of the candidate. The Auxiliary and the Academy hope that each participant will be sufficiently interested to apply for appointment to the Academy, and if offered an appointment, become a Cadet.

The Coast Guard Academy is the only federal service academy which tenders appointments solely on the basis of an annual nationwide competition.

There are no congressional nominations, state quotas or special categories. All applicants participate on an equal basis.

The competition for appointment as a Cadet is based on high school class rank, performance on standardized tests (SAT or ACT), and leadership abilities and motivation as demonstrated by participation in high school extracurricular activities, part-time employment and athletic abilities.

Your Career Candidate (CC) officers need your help to find these exceptional young people.



*Get involved with the future -
Get involved in A.I.M.*

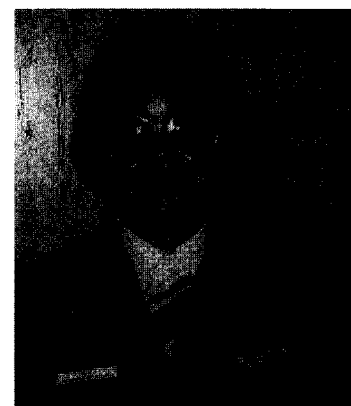
*Allen E. Wenrich, DSO-CC
Donna K. Carpenter, ADSO-CC*

U. S. Coast Guard Auxiliary EANCON 1991 EASTERN AREA NATIONAL CONFERENCE

16 - 18 May 1991

**St. Petersburg Hilton
and Towers
St. Petersburg, Florida**

INFORMATION SYSTEMS



Karen B. Nice, DSO-IS, 5(NR)

There is so much you can learn from your Information Systems staff. All you have to do is ask. What's available?

I. Mechanics:

A. Definitions for all the reporting categories.

1. What is reportable.
2. What isn't reportable.

B. Which forms do you need?

C. How to fill out the forms correctly.

D. How to read the printouts.

E. How to verify data that has been entered.

1. Was your form entered correctly?
2. What to do if your form and keypunch don't match.
3. Who does error correction?
4. Who needs to track entry of qualifications into AUXMIS?

II. Leadership:

A. Keeping track of your progress towards your AMOS goals.

1. What area is your unit weakest in?
2. Maintain the strong areas.
3. Do you need Division or District help?
4. Do you need an activity push or more training?

C. Setting personal goals.

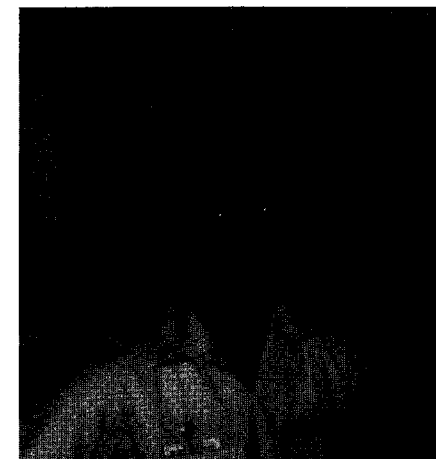
1. How can I contribute to the unit's needs?
2. Do I need training in order to do this?
3. Where can I get help?

Information Systems offers tools for everyone's use, whether you are a member, a staff officer, or an elected officer. Why not take advantage of this wealth of data to improve our contributions? Let the computer collect the statistics, learn how to use the statistics available to your best advantage, and let our staff officers and elected officers concentrate on the qualify of our programs.

Call me if you need my help.

Karen B. Nice, DSO-IS

MATERIALS



Richard Stabler, DSO-MA, 5(NR)

With the patrol season soon upon us it's a good time to start thinking of the items that you may need for you and your facility.

Let's start off with your uniform.

Ball caps are now required to have your insignia of office. This is accomplished by using a collar device on the front of the cap. I've heard from several members who were suffering puncture wounds on their foreheads.

The "new" ball caps (*in both summer and winter weight*) are now in stock and should avoid this painful situation. These have "USCG" and "AUX" embroidered on the front in silver, with a space in between to place the appropriate insignia.

In terms of properly identifying your facility.

We have Auxiliary Ensigns, Operational Ensigns, Patrol Signs and Decals, and U.S. Ensigns in assorted sizes to meet every need. Check with your FSO-MA for help in determining the proper size. One of the items required on all operational facilities is a first aid kit. In response to recent concern about giving "Mouth-to-Mouth" resuscitation has led to the inclusion of a "pocket mask" to be a part of many first aid kits. As with all safety supplies we hope that you will never need it, but, it's nice to know that it's there if you do.

For those involved in teaching our PE courses.

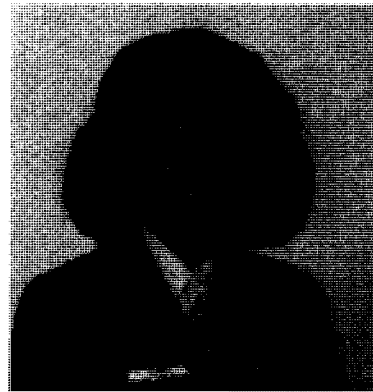
We have some welcome news. We have recently received word from the National Materials Center that both the new BS&S and S&S slides are now available. Check with your FSO-MA for prices and ordering instructions.

*The District Materials Center
will be set up at each of the
Conferences this year.*

While we try to bring along everything that we think you may want, if there is something special that you would like to make sure we pack, let us know.

Richard Stabler, DSO-MA, 5(NR)

MEMBER RESOURCES



Doreen Nemiroff, DSO-MR, 5(NR)

"THAT'S NOT MY JOB"

This is a story about four people named **Everybody**, **Somebody**, **Anybody** and **Nobody**. There was an important job to be done and **Everybody** was sure that **Somebody** would do it. **Anybody** could have done it, but **Nobody** did it. **Somebody** got angry about that, because it was **Everybody's** job. **Everybody** thought **Anybody** could do it, but **Nobody** realized that **Everybody** wouldn't do it. It ended up that **Everybody** blamed **Somebody** when **Nobody** did what **Anybody** could have.

The above story is not a new one. I'm sure you are all familiar with this attitude. I hope everyone involved in the Member Resource program is that *Special Someone* who does not wait for everybody else to do it. When there is a job to be done, they are the first person to get involved and encourage others to do so too. Enthusiasm, interest and knowledge of the Auxiliary are extremely important in recruiting new members.

The FSO-MR works with the FSO-PA and FSO-PE in bringing new members into the flotilla. Are your members active in member training? The FSO-MR works with the FSO-MT and encourages members to participate in the various opportunities to increase their boating knowledge and improve their skills. Do you have interesting programs at your meetings? Are your meetings short and meaningful? Or are they long and somewhat boring? Are members encouraged to express an opinion? Or are they made to feel uncomfortable doing so? Do the officers set the tone and proudly wear their uniforms at meetings and all flotilla functions?

The recruitment and retention of members is extremely important for the growth of the Auxiliary. It is important to remember that recruitment is not the job of just one person in the flotilla. All auxiliarists are part of the Member Resource team. Let's show everyone that we are proud to be a part of the Coast Guard family, and give them a chance to join us.

Doreen Nemiroff, DSO-MR, 5(NR)

MEMBER TRAINING



Bill Reimer, ADSO-MT, 5(NR)

THE ABC'S OF...

Facility Damage Claim Procedures Semper Paratus - Always Prepared.

That's our Coast Guard motto, and the motto of every Patrol skipper who's out on the water serving the Coast Guard and the boating public. It's also the by-word for smart skippers whose facility or equipment may be damaged while in such service.

Fortunately, such incidents are relatively rare. However, in the event the unexpected does happen, vessel operators should be prepared to follow the claims procedures established by the Coast Guard. Knowing what to do and when can save you time and money.

Let's set the stage...

- While on an authorized Patrol "under orders", you facility or vessel equipment suffers some damage.
- You are operating under orders issued by Group Cape May, Group Philadelphia or, for those who patrol in the Cheasapeake, Group Baltimore — the Operational Commander and the "Order Issuing Authority" (shown on the first line of your Patrol Orders). The Coast Guard unit exercising operational control, however, is a local Coast Guard unit with whom you maintain radio contact.

Here's what you do...

Always radio the local Coast Guard unit with whom you are working. State your situation in brief and request that your call be logged and the O.D. notified. Later, confirm your report by landline.

Be sure to then notify your Order Issuing Authority (Operational Commander) of the incident and damage — again by landline.

Call the Fifth Northern Director's office on the first working day thereafter. This will enable DIRAUX to follow through on your claim and to provide any assistance you may need in filing your claim.

Member Training (Continued)

Don't start repairs until notified by your Operational Commander/Order Issuing Authority. You may obtain estimates for the cost of repair or replacement: one estimate if damage is \$200 or less; two if over \$200.

Note for Western Area skippers...

If you patrol the lakes and rivers in the Western Area of Fifth Northern, you need only comply with "**C**" above.

DIRAUX 5(NR) is your Operational Commander/Order Issuing Authority.

In all cases, the Operational Commander will send you a "**Claims Package**", complete with forms and instructions. The claim form itself requires certain data relating to various circumstances concerned with the incident. Therefore, as soon as possible following the incident, you should record:

- date and time of incident
- location: lat/long, Loran coordinates, distance/bearings from ATONS, landmarks, etc.
- Course and speed just prior to and at time of incident
- Weather conditions, sea height, visibility, time of last high tide
- Statements from your crew describing the incident, actions taken
- Statements from your crew describing the incident, actions taken
- Statements from crew of other facilities or vessels that may have been involved.
- Damage to any other vessels or property that were involved.

With that information recorded, you won't have to rely on memory to complete the claim form accurately.

All the remaining steps in the claim procedure will be spelled out for you in the "Claims Package" you'll receive.

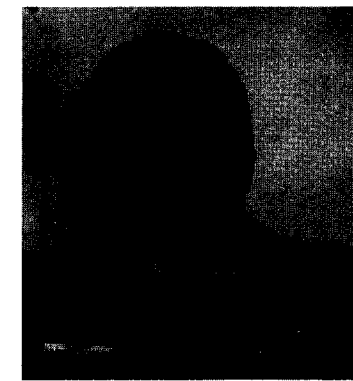
Just follow instructions.

But first, follow the guidelines set forth above.

And - be careful out there!

Bill Reimer, ADSO-MT, 5(NR)

OPERATIONS



Robert Nemiroff, DSO-OP, 5(NR)

OPERATIONS — The Purpose of It All!

Many people, of course, would argue the validity of this statement. They would tell you that other programs of the **AUXILIARY** such as education are very important; and rightly so. Our PE courses teach boaters how to **OPERATE** their vessels safely. Member training prepares us to be able to aid the boating public when they have problems in **OPERATING** their boats.

Almost every area of the **AUXILIARY** has its basis in helping boaters to **OPERATE** their vessels in a safer manner or helping boaters who have run into trouble while **OPERATING** their boats.

But where do we get the knowledge to impart or the training to enable us to act on the water? Boating experience could be the single most important factor in our ability to teach and help the boating public. And its also fun.

The **OPERATIONS PROGRAM** is the ideal place to receive this experience. The training is structured so that all required areas of knowledge are covered and the opportunities for practise abound. In fact, **OPERATIONS** brings together all four corner stones of the **AUXILIARY** in a manner no other area can. Those involved in the program know this well.

Many members who may have an interest in operations hesitate to get involved because the qualification process seems so difficult. **GOOD NEWS.** You do not need the qualifications to get involved. As long as you are a member in good standing, you can participate. You may patrol on any Auxiliary vessel as long as an operator and the proper crew are present. You are considered a trainee. Give it a try. Although not required, after a few trips, you may feel comfortable enough to start having tasks signed off. They are easier than you may think.

Opportunities to patrol abound in 5th Northern. The **SARDETs** are open every Saturday, Sunday and Holiday. You only have to show up to go out on the boat. Individual members on patrol may have room, ask your FSO/OP or SO/OP.

But whatever you do, Get involved. Its educational, there's great fellowship and its **FUN**.

Robert Nemiroff, DSO-OP, 5(NR)

PUBLIC AFFAIRS



Carolyn Royce, DSO-PA, 5(NR)

ELECTED OFFICERS' COURSE - 1991

"It's not easy, it's boring, it's tedious ..." Karen Nice, DSO-IS was addressing a group of FCs and VFCs on procedures for AUXMIS and AMOS reporting and IS duties. She might have been describing the feelings of many of the more than 160 elected officers who were attending the 1991 EOC Workshop in Lionville, PA on January 4, 5, and 6. The 16 instructors included both USCG and Auxiliary staff. In addition, there were a number of hardworking volunteers who looked after the logistics that make conferences run smoothly.

If the phrases above could be applied to the subject matter, the words such as crowded, heavy and intense could be applied to the schedule. The first workshop (Interpersonal Relationships), conducted by Mary Clare Bowlus, DSO-MT, began on Friday at 2000. Some late arrivals barely had time to drop suitcases and coats in their rooms!

For the Saturday and Sunday activities, the participants were divided into five groups which rotated amount the various classrooms. They started the first class at 0800 and continued until 1800. Sunday, they were, again, in the classrooms at 0800 and finished the last session at 1530. The group that gathered on Sunday at 1545 for the final wrap-up was composed of tired and weary individuals.

Why, you ask, would almost 200 sane people subject themselves to such a weekend? The statement that there is always something new, something changed or something you didn't hear before sounds weak, even if true. For example, the new PE course report form was introduced and discussed. No, this is not an adequate reason for this kind of a weekend.

Let us step back and look at an organization such as the Auxiliary. Paperwork and procedure are the support structure that make possible the boating safety courses, the patrols, the COMMS watches, the SAR missions and the vessel examinations. Paperwork and procedures making these missions function. They make the rewards to the hardworking members happen.

Yes, paperwork and procedures do have a way of becoming less than exciting. The final phrase in the statement quoted from Karen Nice's presentation was, "...but it's important."

The **IMPORTANCE OF MAKING IT FUNCTION** was the bottom line in the presentations of Gene Pester and Harry David (Agenda Procedures...Job Responsibilities...). John McIntosh (Parliamentary Procedures); Caroline Sweigart (AV Qualification Courses) and Bill Cherry and Ken Edwards (Anatomy of the White Notebook-Group Responsibility).

The importance of recruiting, involving, training and supplying members with appropriate materials was the basis of the presentations by Doreen Nemiroff (Member Resources); Mary Clare Bowlus (District Schools and MUTT Teams); Nancy Davis (AN Qualification Courses); and Bill Pierce (Relationships, Legal Aspects, Board, Inc.) and Rick Stabler (Materials).

Credit is due to the instructors who, apparently, found ways to make it interesting and worthwhile

The importance of the real "doing" was encompassed in the presentations by Lee Crossman, Chuck Yocum and Bob Nemiroff (USCG Orders, TOPPROP, OPS, BCQP, COMMS and SARDET) and Carolyn Royce (Public Affairs). Their message was "let's do it right and get credit for it." There it is again, implementation of procedures and efficient paperwork.

Does the importance of the Auxiliary's endeavors explain the participation in this workshop? It was a cold winter weekend and some major football games were broadcast on TV. Maybe we should look at the scenario again. Adhering to such a schedule has to be an indication of dedication, given the fact that many participants had attended EOC workshops one or more times before! Credit is due to the instructors who, apparently, found ways to make it interesting and worthwhile. It should be noted that new District staff members found that the information flow was often a two-way street!

Another conclusion could be that the statement quoted earlier omitted a couple of phrases that pertain both to Auxiliary endeavors, in general, and this workshop, in particular.

One is: ***It's caring.***

Public Affairs (Continued)

Auxiliary members do CARE about the quality of life among boaters and on the waters these boaters use.

The second phrase is: It's fellowship. In between the classes, meals were served and there were coffee breaks, hospitality times and Fun Time on Saturday evening. A sampling of comments overheard, here and there, are illustrative.

A past DCO said, "The great thing about this is the chance to talk to people from all over the District." A DCP commented, "I have more opportunities here to just plain talk with my FCs and VFCs than I ever get during the year." A VFC said, "I've been talking to people from other divisions and other flotillas and you know what? We're all dealing with the same problems." Gene Pester said, "Have you heard the one about... let me sing it to you..."

"Stay Positive and Nothing is Impossible!"

And, finally, Lt. Cherry said to each group rotating through his classroom, "Stay positive and nothing is impossible." The 1991 Elected Officers Course is now history, but let it be recorded that a **Positive, Dedicated, and Caring** attitude did prevail and the **Not Easy**, and **Tedious**, became **Important** and full of **Fellowship**.

Carolyn Royce, DSO-PA, 5(NR)



WEAR YOUR LIFE JACKET.
National Safe Boating Council and the U.S. Coast Guard

PUBLIC EDUCATION



Tahnell Vogt, DSO-PE, 5(NR)

Welcome to the warm and wonderful world of Public Education, Fifth Northern style.

1991 is the Quality Year. Quality istructors and Quality courses will result in the best educated recreational boaters ever to come out of our PE classes. This in turn can mean fewer boating accidents.

How do we achieve all of this Quality?

Training. Training is the key to bringing our Instructors up to their maximum potential. For example, you could have a "class" of fellow IT's — present one BS&S, S&S or ACN/BCN subject per class night and critique one another. Offer ideas and suggestions for improving the presentation, if needed. This should be constructive, never critical. The idea is to improve technique.

Reviewing the subject material, slides, transparencies, and training aids, each and every time before we enter the classroom, should remind us that this is the first time the students are hearing, or seeing this material.

We have a responsibility to these students to give them the best possible education in boating safety.

The 1991 IT Seminar is mandatory. Less than 50% of our Instructors attended the Seminar at the Winter Conference. The Seminar can be presented on a Division or Flotilla level. This Seminar, along with the required minimum activity, (2 hours as head IT or 4 hours as aide) is required to maintain the IT rating.

If each Instructor resolves to improve his/her own teaching skills, Quality will be automatic.

Tahnell Vogt, DSO-PE, 5(NR)



VESSEL EXAMINATION

Auxiliarists Participate in Special Olympic.

Sponsored by the Pennsylvania Special Olympic (PASO)
3 November 1991

On Saturday, 3 November 1990, thirty-eight athletes competed in a Special Equestrian Olympic. This event was sponsored by the Pennsylvania Special Olympic (PASO), and was hosted by the Pegasus Riding Academy, Inc. along with Villanova University, who hosts the Fall Special Olympic. It was held at the Pegasus Riding Academy grounds.

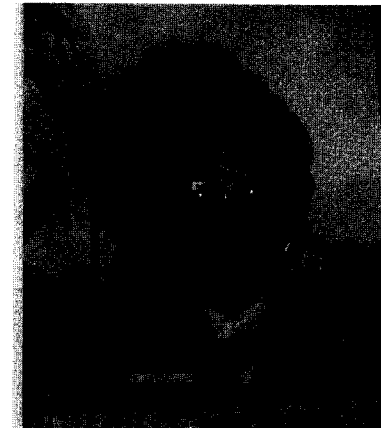
Of all the volunteers that helped make this Special Olympic a success, three of them were from Flotilla 2-3, Division II, Fifth Northern; Michael Reardon, PCO; H. William Schmitz, FSO-CC, and Judy Reardon. Mike and Bill were honored by being asked to award the medals and



ribbons to the winners. Everyone won a ribbon. Judy, who has volunteered much of her time in helping at the Pegasus Riding Academy, assisted with the handling of the horses.

Some winners at this Special Olympic will go on to compete at the International Special Olympic to be held at Minneapolis-St. Paul in 1991.

Submitted by H. William Schmitz
SO-PE, II 5(NR)



**Carol L. Owens, DSO-VE
5NR**

We are starting a new Vessel Examination season and I know that all Courtesy Examiners are looking forward to it. I would like to repeat what I said at the seminar. "Vessel Examination is one of the most important programs in the Auxiliary with our one-on-one contact with the boating public." Through our professionalism, we sell the Auxiliary and all of its programs.

At the January Conference, we had a workshop on Sunday with the staff officers for Vessel Examination. At this workshop, we discussed the many aspects of the program, some of the problem areas and the goals of the staff.

As mentioned above, we need to be professional and courteous with the boater at all times. Our goals for this year are not only to do as well or better than last year, but to do these Courtesy Marine Examinations thoroughly. We may not be Marine Surveyors, but by putting the Seal of Safety on a vessel means that we have examined that vessel and certify that it meets the safety standards of the Auxiliary. Our professionalism also carries through to "dressing professional, as in wearing the proper uniform while doing CME's whether we are on a boat, at a ramp or at a Courtesy Marine Examination station.

Our staff will be emphasizing the im-

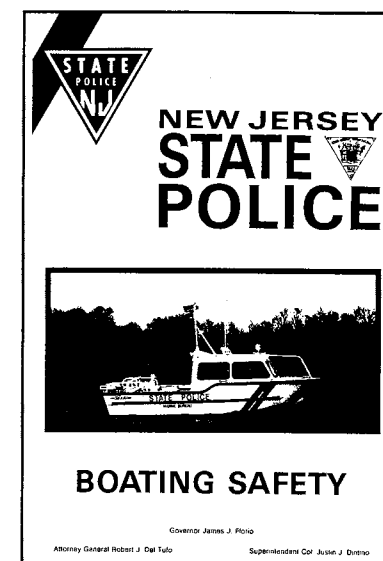
portance of doing the very best that you can do, presenting the facts, being courteous and dressing professionally. I would also like to suggest that a "Mini Workshop" on Vessel Examination would be a great membership training topic for a Division or Flotilla meeting!

BE THE BEST THAT
YOU CAN BE —

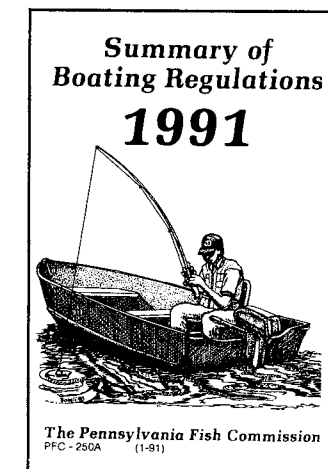
BE A COURTESY EXAMINER

Carol L. Owens, DSO-VE, 5(NR)

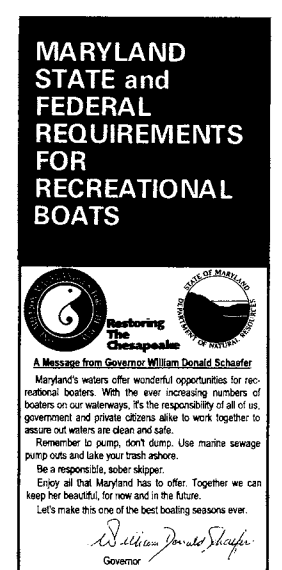
STATE BOATING PAMPHLETS



Delaware



Pennsylvania



Maryland

Open Letter From Dave Wicks

*An Open Letter to Flotilla 2-3 from
IBFC David E. Wick, who is Training at
Camp Blanding in Starke, Florida*

27 January 1991

Dear Folks.

The Coast Guard Center here in Florida is really a combination of three services: Army, Army National Guard and Coast Guard Port Security Unit. I'm attached to the P.S. Group. They tell us that we are making Coast Guard history for this is the first time that the Reserve has ever been mobilized on this grand a scale.

The training is very hard and that puts it mildly. Wake-up is at 0500 in a squad bay with 25 other guys. Marching the mile or so to chow is just the beginning of what is frequently an 18 hour day. Yep, the schedule has no breaks in it until nearly 10:00 PM.

Uniform of the day is constant B.D.U. (battle dress uniform) with gas mask. The mask is a result of intensive biological training. Yes, we've been marched in the heat with full protective suits, have been gassed and asked to react quickly for once in-country the chemical danger is real.

The men here, Paul and Jim, Tom and Sean (Junior) and two dozen others come from all over the country. From Massachusetts to California, Texas to Minnesota, these men have gathered for as many reasons as there are personalities. Separated families are common and from their early 20's to late 50's, these sailors work together as the Coast Guard's Port Security Unit. We'll be in the Mideast for about 6 months or longer and, as we train, the reality of conflict is driven home by the hour.



We've been instructed in heavy machine guns, defensive tactics, ambush tactics and assorted other goodies. Certainly all of those techniques I can use in Auxiliary life.

We met with the Master Chief of the Coast Guard. No one, including him, seems to know what will happen to us. To deploy or not to deploy — that is the question. The men here are caught between wanting to go home, and wanting to go overseas in order to assist our troops already there. It is important to see the demonstrations in favor of the Armed Services. These fellows really like to see folks behind them. Though only a minor percentage (about 15-20%) are Vietnam Vets, we all remember the adverse press during that war and we are thankful that it doesn't seem to be an instant replay. We are down to 3 weeks already and will be working on a 36 hour Field training Exercise — all hours in the

open desert.

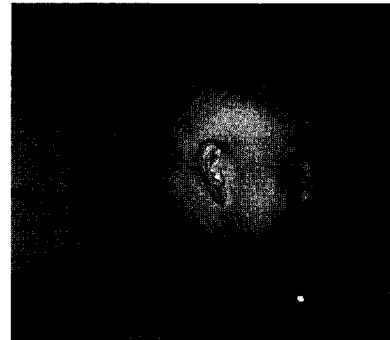
To the members of 2-3 — I send you my best, no my love and all of you should be very proud. There are 3 Auxiliarists here as Reserves. For whether it be Regular, Reserve or Auxiliary, we are all Coast Guard — Semper Paratus is for us all and I hope you keep us in your hearts as well as you do in mind.

Warmest regards,

Dave



GUARDIANS OF THE SEA
U.S. COAST GUARD
RECRUITING
FOR CAREER OPPORTUNITIES
CALL 1-800-424-8883



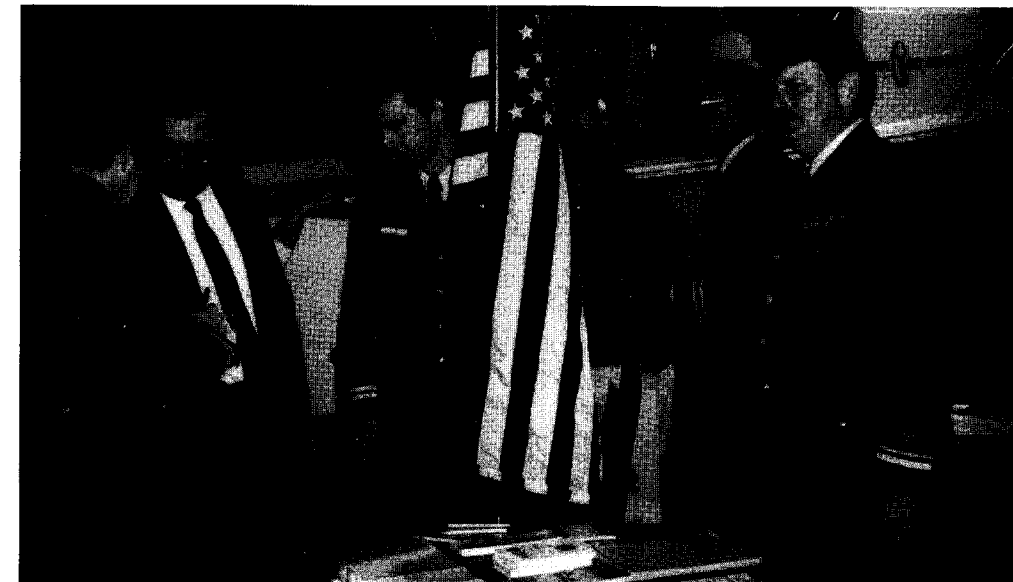
BOAT SHOW - BLUE HEN MALL - Dover, DE

Division XII was represented at the Blue Hen Mall Boat Show on 8-10 February, 1991 by a display of boating safety and education materials as well as Coast Guard recruiting materis.

The highlight was the display of three banners wishing support and good luck to members of the Coast Guard serving in the Arabian Gulf. Several hundred people signed the banners and wrote their own messages.

The banners, along with a letter and Auxiliary Ensign, were sent by Flotilla 12-05 to the Commander of Middle East Operations for distribution to the three Port Security Detachments serving with the U. S. Navy. Our thanks to Captain Robert Melvin for this assistance in this effort.

William Bell, SO-PB XII 5(NR)



(From left to right) Annette Keating, Arnold Leftwich (Blue Hen Power Squadron Past Commander), Charles Garber (visitor), Bill Bell, Bob Kepfer



NATIONAL SAFE BOATING WEEK JUNE - 1991

I assume you have all received the NSBW kit for 1991. And, not having heard from many of you, I assume you are all going full steam ahead with your plans.

Once again, I urge you to get started. The time is starting to get close to the big week (or weekend), and now is the time to get your "ducks in order".

Have you made plans for a boating safety booth? For a CME station? For a boat parade? For the "Blessing of the fleet"? I would like very much to hear from you as to what your plans are.

Now that your plans are formulated, have you gotten your publicity together? Write your news releases now. Get the stories written, get your envelopes addressed — and start to mail them out. Some of the media need the information now so that they can plan for releases. The local newspapers, radio and TV stations can be sent a little later on. But, so that you don't get caught short, this is the time to get everything in order.

I do know there will be a "Blessing of the Fleet" at Cape May on Saturday, 22nd June.

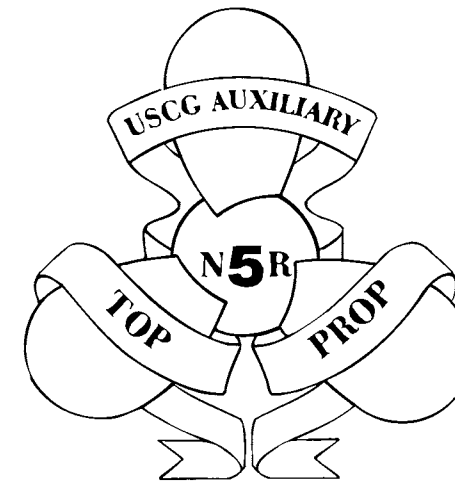
*If you have your boat at the shore, get in touch with Commodore Bill Dischert
(609) 522-1854 and plan to join in the group down there.*

*If you boat on the Delaware, and would like to be part of the boat parade and
"Blessing of the Fleet" at Penn's Landing,
on Sunday, 2nd June at 12:30 P.M.,
contact Bob Brereton at
(302) 328-7343, or me at (215) 789-0114.*

We would be delighted to have you join in the event with us, and I am sure Bill Dischert will welcome the Jersey boaters. Either way, be a part of the activities, and help to spread the "Safe Boating" word.

I am looking forward to hearing from all of you. Let's make this the biggest and best National Safe Boating Week we have ever had. We can suggest, we can guide, we can direct, but the actual undertaking is up to you, the individual Flotillas and Divisions in the Fifth Northern. It is all in your hands.

Muriel G. Lewis, SPO-NSBW, 5(NR)



TOP PROP. NEW? HARDLY.

Boat crew competitions are among the earliest forms of boating rivalry. The tradition of competing for the title of: the smartest, cleanest, fastest crew has a long history carried on in current Coast Guard's boat crew competitions. In the Naval fleets of the world, ships in the line will use their best crew, coxswain, and boat in an attempt to outshine the other ships. There are numerous sea stories of crew competitions, rivalry and races that document this old tradition. And its in the tradition with a spirit of fellowship that we conduct the Fifth Coast Guard District (NR) Annual Top Prop competition find our best boat and crew. One of those old sea stories concerns the Blue Blazers Auxiliaries wear with the Auxiliary shield on the left breast, its origin is in boat crew competition.

In the middle of the 19th century it was the custom in the British Navy for captains to buy uniforms for their boat's crew. Uniforms were not commonplace amongst the lower deck, but most captains liked to show off their crews and skills on ceremonial occasions. Since the captains were paying for the uniforms out of their own money, they were given the freedom to choose their own style and colour. The boat's crew of HMS Harlequin, the records state, were dressed as harlequins; the HMS Caledonia's crew wore the tartan; and HMS Tulip's boatmen had a green suit with a flower in their caps. But the most memorable outfits of all were the snappy blue jackets worn by the boat's crew of HMS Blazer. In no time this sharp crew became known as "the Blazers" and that is how the

garment got its name. So when you put on your blue blazer (if you have one), remember its origins were a winning boat crew.

Fifth District Northern Regional Annual

"Top Prop" Competition

The 1991 Top Prop Competition will pursue the basic goals of training and friendly competition established at the program's conception. The format for Flotilla and Division competition will be as follows:

RULES: A crew/team with an operational facility (sail or power), will compete at the Flotilla level, the winner to compete at the Division level competition. Crew size, as required, per the District Policy Manual, relative to vessel size, but a minimum of 3 persons per vessel. All crew over 3 members will not be included in the individual competition.

The best Division team will then compete at the Area competition.

The best Area teams will then compete for Top Prop of the Region.

TEAM SELECTION: Provided the vessel has a qualified operator and Crews, anyone, regardless of qualification, can be a member of the team, but all members must be from the same Division. Flotilla Teams will be selected by competition. If, for instance, your Flotilla is in the Eastern Area and you boat in the Central or Western Areas, you will have to compete in your own (Eastern) area competition, and your crew will have to come from your Flotilla or Division. Judges will be provided by Lee Crossman from current QE list.

COMPETITION: The FSO-OP, SO-OP, and ADSO-OP will each make arrangements for their Flotilla, Division, and Area competitions.

The criteria for the Flotilla, Division or Area competition is that these competitions cover selective tasks from the BCQP Manual. CAT II Patrol orders will be issued by SO-OP's for all on the water competitions. All Patrol Orders will be CAT II NonReimbursable.

The winning Area crews will then complete the competition at the Fall Conference. This format will be that of an open panel "Quiz Program" type contest. The test questions will be asked of the three

competing crews in rotation. Points will be awarded by a correct answer or lost by a wrong answer or no answer. There will be a time limit on the response time. Full contest details will be provided to the competing teams prior to the Conference.

Scoring: Oral 25%

Underway/Practical 75%

PRIZES: The winning crew member's names will be engraved on the "op Prop" plaque. Each person on the winning team will win a "Top Prop" keeper plaque. The "Top Prop" awards will be presented at the Winter Conference.

TOP PROP COMMITTEE:

Charles M. Maltbie, Chairman

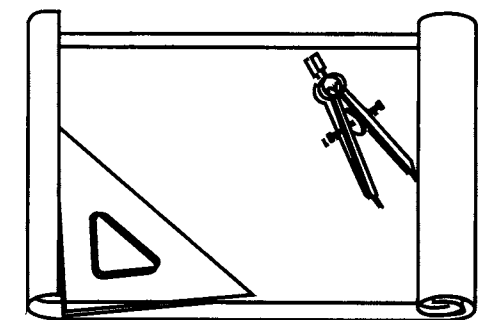
Daniel Maxim

William Pierce

Lee Crossman

ESTABLISHMENT OF COMPETITION DATES

The dates of Flotilla, Division and Area competitions are established by the FSO-OP, SO-OP, and ADSO-OP respectively. This procedure is outlined in the information sheet circulated at the Winter Conference. Flotilla Commanders/Operations Officer should notify their respective Division SO-OPS of their intention to enter a crew in a Division competition. This will enable him to set a date, time, and place for that competition. He in turn will notify his ADSO-OP of these dates so that the Area competitions might be scheduled. We anticipate holding a question and answer session at the Spring Conference, April 27th affording all interested parties an opportunity to meet with the Top Prop Committee.





IN THE NEWS COMMUNICATIONS

The Coast Guard Information Systems Center's Military Affiliate Radio System (MARS) station has been active in providing morale phone patches for U.S. service personnel involved in Operation Desert Storm.

Several MARS operators at the Alexandria, Va. facility have been volunteering their evenings and weekends to conduct these phone patches. ISC's operators include LT John Allen, Larry Schimelphenig, CWO3 Gary Loehers and Master Chief Petty Officer Bob Myers.

Radio operators aboard naval ships in the gulf, as well as Marine detachments in Saudi Arabia, participate in high frequency radio networks. Operators establish voice communications with stateside MARS stations on these networks and conduct phone patch operations.

ISC completed more than 300 phone patches for Desert Storm in November and December alone.

To those Radio Amateurs in the Auxillarywho have been supporting our troops via **MARS**, *Topside* salutes and thanks you. Please drop us a QSL card and let us know who you are.

Bravo Zulu!

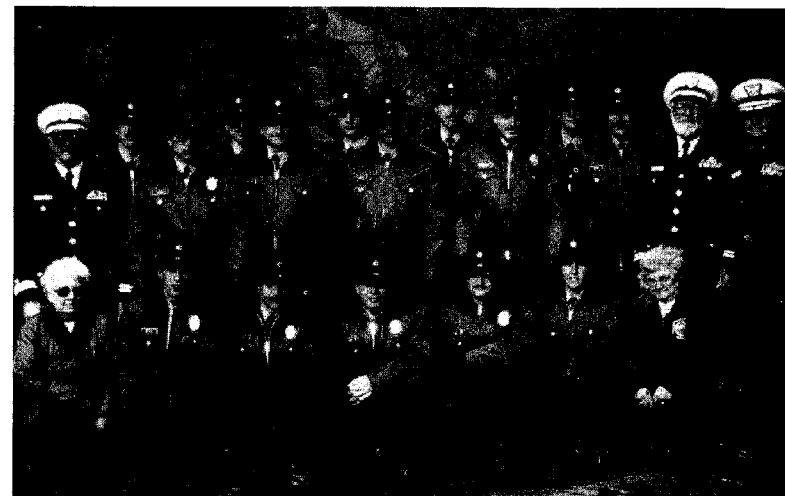
BS&S Class for New Officers

Members of Flotilla 9-2 (Johnstown) gave Pennsylvania Fish Commission Waterways Conservation Officer Trainees the 13 lesson BS&S class last December. Glen Blough was the main instructor and was ably assisted by Clair Rager and Richard Crowley.

Other instructors assisting included George Smyth and Dan Martin from 5-3 and Jim Peifer from 5-1.

According to Dan Martin, U.S. Coast Guard Auxiliary liaison from the Commission, "the new officers were very positive about the course and the Auxiliary Instructors. It gave our trainees a very good introduction to boating and the Auxiliary."

Auxiliary personnel shown are Clair Rager (top left), Nancy Blough (bottom left), Glenn Blough (top far right), Richard Crowley (2nd from right) and Barbara Rager (bottom far right).



1991 Spring Conference

26, 27, 28 April

Eden Resort Inn - Lancaster, Pennsylvania

As we assume the duties of Conference Coordinator we have a tough act to follow, as Harry and Jean David did such a great job. However, we will certainly do our best to provide quality meetings, perhaps new locations, and hopefully add even more fun, so that each conference will be that much better. We will always welcome your suggestions as well as criticism, to make our Conferences more efficient as well as more fun.

The recent January Conference at Valley Forge Hilton was our first endeavor and we are happy to report that over 500 attended the three seminars. Two hundred and fifteen attended the Saturday Night Banquet (which was quite delicious, and all enjoyed the "Billy Boy Roast" of our immediate Past District Commodore William Pierce.

We would like to "Thank" everyone who gave us help — the Registration Desk manned by Lenore and Will Roush, and Caryl and Roy Gunsalus; those who "wrote their fingers to the bone" listing the 1500 names on the seminar reports, and to our own Jane Pester who conducted the Ladies Program. Also, to the many extra helping hands who were there just when we needed them.

There are always deadlines to be met — including Hotel Reservations and head count for lunch and dinner. So we do request your cooperation by getting your reservations in as early as possible. We will always try to fit in

any unavoidable late reservation whenever possible. But please make it easier on everyone and **register early**.

You will find the **Agenda and Registration Form** for the April Conference to be held at the **Eden Resort Inn, Lancaster, Pennsylvania** in the following pages. This is the Awards Conference and many of you will no doubt receive awards this year. If you have never attended the April Conference, ask someone — we have lots of fun and we are sure you would enjoy the activities and *fellowship*.

Last year we blocked 100 rooms and they were quickly taken. The deadline for hotel room reservations is **26 March 1991**. In order to avoid disappointment, please get your reservation **IN ON TIME** to the **EDEN RESORT INN**.

There will be five workshops on Saturday, as noted on the schedule and a QE session to get you started early on the BCQ Program. This year we would like all the ladies to check if they plan to attend the Ladies Coffee — this will enable us to plan activities for them.

The Lancaster area offers many opportunities for shopping or sight seeing for those ladies not attending workshops. There are numerous outlet stores along route 30, or you might want to take a short drive to Amish Country to tour the stores, villages, restaurants, and museums.

So plan to be with us at the Eden Resort Inn

PACK YOUR SWIM SUIT FOR THE "SPLASH PARTY" — MARK YOUR CALENDAR

26 March is the ABSOLUTE DEADLINE for Room Reservations

Sonny & Beverlee Wachter
Conference Coordinators



1991 SPRING CONFERENCE
5TH DISTRICT NORTHERN REGION — U. S. COAST GUARD AUXILIARY
26, 27, 28 APRIL 1991



EDEN RESORT INN, LANCASTER, PENNSYLVANIA



SCHEDULE OF EVENTS

Registration Desk Lobby Friday 1500-2000
District Materials Center Executive Suite Saturday 0800-1100 / 1400-1500
Saturday 0800-1600

FRIDAY - 26 APRIL 1991

2000-2130 Captains' Meeting Regency II
2000-2130 District Staff Meeting Regency I
2130-2300 Welcome Aboard (No host bar) Royal Street

SATURDAY - 27 APRIL 1991

0800-1600 District Materials Center Executive Suite
0800-1115 District Board Meeting Regency I and II
0800-1115 QE (BCQP) Exams - Qualifying Poolside & Grande I
0900-1100 Ladies Coffee and Program Royal Street
0900-1100 Operations (OP) Workshop Grande II
0930-1100 Aids to Navigation (AN) Workshop Grande III
1000-1015 District Board Coffee Break
1130-1400 AWARDS LUNCHEON Eden Courtyard
1400-1500 Public Affairs (PA) Workshop Grande II
1400-1500 Member Training (MT) Workshop Grande III
1400-1530 Vessel Examiner (VE)/Marine Dealer Visitor (MDV) Royal Street
1400- District Board Reconvenes (If Necessary) Regency I and II
1800-1830 Attitude Adjustment (No host bar) Royal Street
1830-2200 AWARDS BANQUET GRANDE BALLROOM
2200-0100 "SPLASH PARTY" Poolside

SUNDAY - 28 APRIL 1991

0900-1000 Past Captains' Association Breakfast Meeting (MEMBERS & GUESTS) Grande I

MENUS

BANQUET

Fresh Fruit Cup
Mixed Green Salad
Prince and Pauper
(Petite Filet Mignon and Boneless Breast of Chicken)
Chef Vegetable & Potato
Old-Fashioned Strawberry Shortcake

Rolls & Butter
Coffee, Tea, Decaf

LUNCHEON

Minestrone Soup
Sliced Turkey Divan
Black Forest Cake

Rolls & Butter
Coffee, Tea, Decaf

UNIFORM OF THE DAY

FRIDAY EVENING
SATURDAY

AFTER 1800

Casual
Tropical Dress Blue Long or Appropriate Civilian
Attire
Dinner Dress White Jacket or Dinner Dress Blue
(White Shirt, Black Bow Tie,
Miniature Medals, No Name Tag)
or appropriate Civilian Attire

SUNDAY

15 March 1991

TO THE ATTENTION OF:

ALL SO-OPS, FSO-OPS, AND ANYONE WHO PARTICIPATES IN THE OPERATIONS PROGRAM

Do you ever feel left out of activity participation? Would you like to go on more patrols? Does being an escort for a special event, such as last year's escort of the U. S. Coast Guard training ship Eagle sound like something you would like to do? How about working at a SARDET? We have three you know. One at Bordentown, one at Bower's Beach, and one at Delaware City.

Do you think that you are the last one to find out about an on-water happening? Are there only a few people who are always called upon to aid in training and aids-to-navigation? Do you want to be informed and involved?

If any of the above appeals to you, then please fill out the questionnaire appearing on the reverse side of this memorandum and send it to:

Arline Dolich, SPO-OPS
108 S. Mansfield Blvd.
Cherry Hill, NJ 08034

Unless we know who you are, where you are and what you want to do, we won't know if there is something happening that might be just what you are looking for.

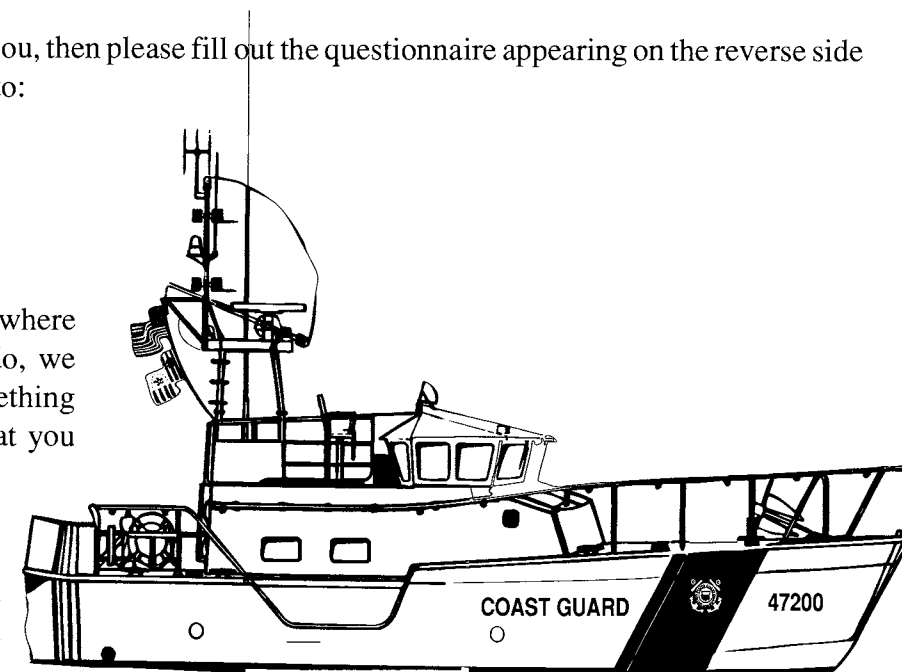
We are closing in on the boating season, and as yet there are still many of you who have not sent in your Crew/Facility Forms. We have several events and programs planned for the upcoming season. If you wish to participate in any of these activities, we will need your cooperation in providing us with the necessary information.

Please take the time to fill out the form.

This year more than ever, the Coast Guard will be relying on us, the Auxiliary.

Thank you

Arline Dolich, SPO-OP, 5(NR)



DIVISION _____	OPERATOR/CREW & FACILITY DATA		
OPERATOR / CREW DATA			
NAME _____	MEMBER NUMBER _____		
STREET _____	HOME PHONE _____		
CITY _____	STATE _____	ZIP _____	WORK PHONE _____
QUALIFICATION _____	AREA WHERE NORMALLY BOAT _____		
	WILLING TO CREW _____ WILLING TO MAN SARDET _____		
FACILITY DATA			
<p style="font-size: 1.2em; margin: 0;">FASTEN PHOTOGRAPH OF VESSEL / AIRCRAFT OR CATELOGUE PICTURE OF VESSEL / AIRCRAFT</p>			
TYPE OF FACILITY BOAT <input type="checkbox"/> AIRCRAFT <input type="checkbox"/> RADIO <input type="checkbox"/>	AUX FACILITY NUMBER _____ DIVISION _____ MANUFACTURER _____ MODEL _____ COLOR _____ TRIM COLOR _____ (BOAT) LENGTH _____ BEAM _____ DRAFT _____		
REGISTRATION/DOCUMENT NUMBER _____		RADIO CALL NUMBER _____	
ENGINE NUMBER _____	HP _____	FUEL _____	AMOUNT _____
CRUISE SPEED _____	RANGE _____	TOP SPEED _____	CAPACITY (POB) _____
EQUIPMENT			
RADAR _____ DEPTH SOUNDER _____		HF RADIO _____ VHF RADIO _____ DIRECTION FINDER _____	
DEWATERING EQUIPMENT _____		FIRE FIGHTING EQUIPMENT _____	
LOCATION			
BEARTHED AT _____		ADDRESS _____	
CITY _____		STATE _____ ZIP _____	
WORK PHONE _____			
AVAILABLE FOR PATROL _____ IN AREA _____			
DO/CAN YOU TRAILER? _____			
COMMENTS _____			

U. S. COAST GUARD DAY PICNIC



SATURDAY
3 AUGUST 1991
1100 - 1900

Brandywine Picnic Grounds
Lenape, Pennsylvania

**Auxiliary Members and Reservists
FREE OF CHARGE**

For additional information, contact
Jean David (215) 446-1324

*Special arrangements have been made this year to
hold the picnic on Saturday — in expectation of
good attendance by Auxiliarists.*

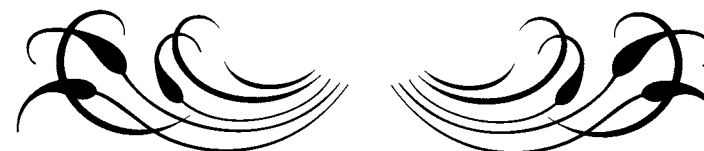


*Reserve the Date For
A Day of Food and Fun!*

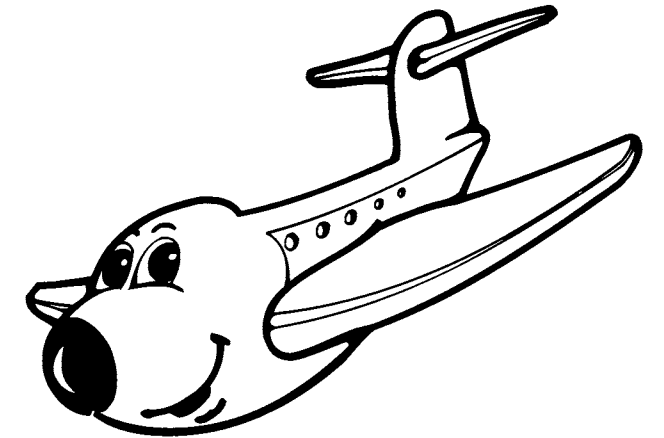
SATURDAY - 17 AUGUST 1991

Cornwall, Pennsylvania

For additional information, contact
Jean David (215) 446-1324



C-130 U.S.C.G. AIRCRAFT



There are many rewards and extra benefits available to members of the Coast Guard Auxiliary. One of the bounties is flying on the Coast Guard -130 (when it is obtainable) to various National conferences.

Contrary to what you may have heard, flying the C-130 is a very enjoyable experience. The Aircraft Crews are very friendly and hospitable and the seating is the same as commercial aircraft. It may be a tad noisier and there are fewer windows, but remember these planes are designed for more than transporting personnel from city to city. The reason I am telling you about the C-130 is we want you to take advantage of this service provided by the Coast Guard.

In order to establish a stand-by list of those who would like to fly the C-130, (when it's sure to be available) we have tentatively put together a pecking order as follows:

1. EXCOM
2. DISTRICT STAFF funded for EACON AND NACON
3. DISTRICT BOARD
4. DISTRICT STAFF
5. FC s
6. VFC s
7. MEMBERS

If you desire utilization of flying the "RED TAIL", if and when available, please send your name via post card or call me direct ASAP, and I will enter it on the list. Don't forget there may be a C-130 going to St. Petersburg, in May for EACON. So let me know immediately.

See you on the plane.

RCO-C Paul D. Owens

Past Captains' Association

FLEA MARKET ANNOUNCEMENT SATURDAY - 20TH JULY 1991

On Saturday - 20th July 1991
During the Summer Conference, at Lionville, PA.
We plan to hold a FLEA MARKET!

- ✦ The FLEA MARKET will be held in the Holiday Inn, Lionville, PA.
- ✦ We will supply the tables, etc.
- ✦ Auxiliary Members will supply Porcelain and other Flea Market items.

This is a fund raising opportunity! — More information will follow later!

The schedule for Saturday 20th July 1991 is as follows:

DISTRICT BOARD MEETING in the A.M.

PICNIC AT BRANDYWINE PARK in the afternoon

Return to Holiday Inn, Lionville, PA for the *FLEA MARKET*

An information slip is at the bottom of this flyer. PLEASE! PLEASE! PLEASE!

Complete the form and mail to: PRCO Frank J. Taylor
840 Robin Road
Lancaster, PA 17601
Tel. (717) 898-2788

Please give this FLEA MARKET your utmost thoughts. I am sure it will work out to your advantage! I and my helpers will try to do our most to make this work! Give us a try! Pick up that pen and fill out this form and send it to me today.

SIGN UP NOW! AUXILIARY MEMBERS — COME TO THE FLEA MARKET

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

TRIPS - TRIPS - TRIPS

Your official Tour Guide, Bill Pierce
Has returned to his post.

First in the works is Dinner and a Show
at the Riverfront Theatre
Bill has set aside 75 seats at \$23.50 each to see

"The Music Man"



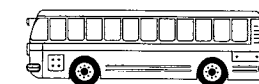
FRIDAY EVENING - 3 MAY 1991
DINNER at 1800 - SHOW at 2000



DEADLINE FOR RESERVATIONS - 19 APRIL

Checks & Reservations To:

William Pierce
625 Summit Place
Mantua, NJ 08051



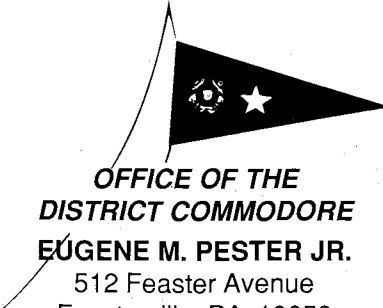
Next Trip Scheduled is a
Bus Ride & Tour of Baltimore Inner Harbor
22 June - Price is \$54.50 Per Person
Deadline for Reservations - 8 June

A Dinner-Boat Cruise on the Delaware is also planned.
Suggestions for future trips happily accepted!

FOR MORE INFORMATION
CALL Bill Pierce at (609) 468-2834
or
Arline Dolich at (609) 795-5491

**UNITED STATES COAST GUARD
AUXILIARY**

FIFTH COAST GUARD DISTRICT (NR)


**OFFICE OF THE
DISTRICT COMMODORE
EUGENE M. PESTER JR.**
512 Feaster Avenue
Feasterville, PA 19053
(215) 357-2362

16751.1
1 April, 1991

TO ALL AUXILIARY MEMBERS 5(NR)

Subject: PERSONAL PROFILE QUESTIONNAIRE

Dear Fellow Auxiliarists:

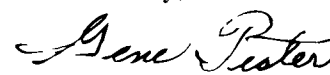
I have frequently heard people ask about the talents, hobbies, or other activities our Auxiliary members are involved in. Frankly, except for those of you whom I know personally, I am hard pressed to answer the question. During the past two months we have had on at least three occasions needed special talents for special projects and we found it extremely difficult to come up with qualified people.

We do not have a *PERSONAL PROFILE FILE* in our District that covers all of the information we would like to have. I am not sure any other District has such a file, but I see a real need for one. I have developed a questionnaire with the help of Frank Mac Donald and EXCOM. Here is the game plan:

1. We are asking each member of the District to fill out the **PERSONAL PROFILE QUESTIONNAIRE** shown on the opposite page.
2. The filling out of the questionnaire is strictly voluntary. NO ONE IS REQUIRED TO FILL IT OUT UNLESS HE/SHE ELECTS TO DO SO.
3. The completed questionnaire should be mailed to:
VCO Harry L. David
152 Merrybrook Drive
Havertown, PA 19083
4. The information provided on the questionnaire will be kept within the District to be used by us on an as need basis. We will not permit the information to be given to any organization out side of the 5(NR) District without your expressed consent.

Won't you please fill out the questionnaire now and mail it to Harry. It will provide us with a tremendous assist as we put together our future projects. Thank you for your help.

Sincerely,


Eugene M. Pester



**PERSONAL PROFILE
QUESTIONNAIRE**

(Please Print)

4/1/91

(Miss)(Mr.)(Mrs.)(Ms.) Name _____ Member No. 05N-_____-_____
(Last) (First)

Address: _____

City: _____ State: _____ Zip: _____

Telephone: (H) (____) _____

(B) (____) _____

Married: YES _____ NO _____ Wife/Husband Name: _____

Birth Date: _____ Anniversary Date: _____

Length of Auxiliary Service: _____ (Years)

Are You AUXOP? _____ Are you a Coxswain? _____

Please list all AUX. offices held by you (Elected and Appointed) _____

Do you own a boat? _____ Type: _____ Length: _____

What other organizations do you belong to? (Past/Present) _____

Do you own or have access to a personal computer? _____

How would you be willing to use it to assist the District? _____

Do you play a musical instrument? _____ Type: _____

Would you be willing to use this talent at District Functions? _____

Please list your hobbies and interests other than Coast Guard _____

Occupation: _____ Retired: _____ Active: _____

Special Skills: (Electrician, Plumbing, Carpentry, Photography, Etc.): _____

(Continued)



PERSONAL PROFILE QUESTIONNAIRE



Please list the three main Auxiliary activities you enjoy the most.
Please list in order of preference:

1. _____
2. _____
3. _____

Would you like to be considered for a position on the District Staff?

Yes _____ No _____

What areas would you like to be considered for? _____

Current security clearance and level (if applicable) _____

Please use this space to write in any additional information: _____

Please complete this form and send to:

Harry L. David
152 Merrybrook Drive
Havertown, PA 19083
Tel. (215) 446-1324

Your Signature

Date

Thank you for your cooperation. We greatly appreciate it.

DCO Gene Pester

Your guide to writing for **topside**

**Auxiliarists, Coast Guard
Active duty, Reservist,
dependent, civilian or retiree;
anyone can be in TOPSIDE**

Topside is the United States Coast Guard Auxiliary District quarterly magazine of the Fifth Northern Region. Its current distribution slightly exceeds 3,000 Auxiliary members, including a number of Coast Guard Stations, and you can contribute articles for it.

The *Topside* serves many purposes. In a single issue you'll receive the latest information from the District Commodore and Vice Commodore, District Staff Officers, members, the Director of Auxiliary and, of course, forthcoming National and District conference information and registration forms. You will receive information from our District and National Departments such as Public Education, Member Training, Operations, Vessel Examination, Public Affairs, Materials, and much more. Additionally, you will receive the most current news from the Coast Guard. You will meet a few of our interesting people, discover other Flotillas and SARDET stations and get the scoop on upcoming changes in policy. *Topside* is your one-stop source for district information.

So why write for *TOPSIDE*?

*If you don't write for
Topside, who will?*

You have unique knowledge that you can share with others, knowledge that comes from your job in the Flotilla, Division and District and your experiences.

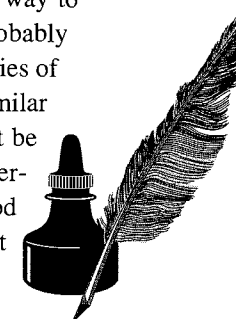
Your knowledge can help others, just as their's can help you each time you read *Topside*. The exchange of information is one of the most important functions that *Topside* can accomplish.

If you don't write for *Topside*, who will? *Topside* staff consists of only two people, who edit, design and distribute the magazine. They are not always able to travel to write stories and take photographs. If you have a great Flotilla, a unique case you handled during a SAR mission, or a better way to deal with a particular problem, no one else in the Auxiliary may ever know unless you tell them about it. And the best way to tell the entire District is through a story in *Topside*.

One last reason for you to contribute to *Topside*: Hopefully when you read an issue of the *Topside*, you feel proud that you are a part of the United States Coast Guard Auxiliary — you get a sense of esprit de corps. When you write for *Topside*, you share that feeling with others.

READY FOR PRIME TIME

The first question you should ask is whether your story is appropriate for the district audience. The easiest way to determine this is probably to review a few copies of past issues for similar articles. It may not be easy to tell the difference between a good story and a district story. That subtle difference is often just an element of a detail that turns the routine into the unique. Perhaps you had the opportunity to participate with the Coast Guard as a watchstander or on a search and rescue mission in another part of the United



States either on business or on vacation. Possibly you have met other members of the Auxiliary or the Coast Guard in your travels and had a unique experience. Your Flotilla or Division might have participated in a special event in Public Education or Public Affairs that you would like to share. You may be the recipient of publications from other Auxiliary Districts or Coast Guard Stations that are not widely distributed within our District and come across an interesting article you would like others to read about.

Obviously you want the readers to get a good impression of both your unit and you, the writer. The readers reaction will depend upon how well you present your information. Is it timely? Is it informative? Is it correct? Is it readable? Is it enjoyable? When you re-read your story, ask yourself those questions. If you get more than one "no," you need to do some rewriting.

Top Story: The editor usually selects the top story from significant news events of the past few months. Contact the editor directly if you think your story is "cover" material — especially if photos are involved.

Features: These stories spotlight missions (SARDET openings, special SAR cases); activities (Conferences, Change of Watch events); public affairs (Blessing of the Fleet, State activities); units (Flotilla or Division) and individuals (special awards, retired or memorial). Features may run from one to four pages depending upon the length of the story and the number of good photographs. Feature stories average 600 words per page, and photo features generally require approximately five photos.

Features are written in a very casual, conversational style. Imagine you are talking directly to the reader. Yes, you can write this way and still maintain accuracy.

Probably the most important thing about a feature is its focus, which must be narrow. Pick a subject and stick with it, don't wander off on a tangent. If two different subjects are related, write them separately and we can use one as a side story.

**Anyone who can speak,
can also be a
writer. Writing is
simply putting words
on paper.**

Features need some kind of graphic: a photo, a chart, a graph or a map. Send us whatever you can, even if it's just a hand drawing that we might be able to redraw on the computer.

The Write Stuff

Anyone who can speak, can also be a writer. Writing is simply putting words on paper. Unfortunately, after many years of school, we expect to be graded on everything we write, so we simply stop writing! Many people have the notion that if it does not come out perfect the first time then it is worthless. If we felt that way about anything else in life, we'd get very little done.

No two people write in exactly the same way. You may compose the entire story in your head and then pound it out on the keyboard quickly. Or you might polish several hand-written drafts before you approach the typewriter. For some people writing comes very easily, for others it is a Herculean task. Regardless of how you approach it, the best writing is simple and easy to understand.

□ Keep everything simple and direct. Use short, declarative sentences. Occasional compound sentences help smooth a story that seems too choppy. A sentence that runs longer than 25 words is probably too long. A paragraph of more than five sentences is too long.

□ Eschew verbosity and a pretentious lexicon — Keep it simple and easy to understand. Don't call it an insertion-force applicator — it's a hammer. The job of a writer is to translate difficult ideas and language into something the reader will understand. Eliminating jargon, buzzwords and acronyms simplifies any text.

□ Read your story aloud when you finish and underline anything that sounds wrong. You can probably find most of your own mistakes this way because most people know how the language should sound.

□ Proper grammar is important, and it's easier to achieve if you use simple sentences. The best grammar references are Strunk and White's Elements of Style and the Associated Press Style Book. A high school grammar book is also a good place to check the rules. As a general rule, if these books cannot answer your question, then you should rewrite the sentence.

□ Topside has a style of its own: simple, casual but respectful, conversational and informative.

Picture Perfect

Topside needs good photography and we need you. Lots of pictures of everyone and everything that's going on. Perhaps you enjoy taking pictures as just a hobby. If so and you are a camera bug who would like to take pictures for Topside, please contact us. We are in need of some real sharp-shooters.

We run gray-scale covers and special features, photo layouts and filler photos. Obviously, we can't give you a complete photography course, but here are a few thoughts to keep in mind.

□ We prefer color, but black & white are also acceptable. We have not experimented with instant (Polaroid) prints as yet and therefore cannot guarantee good results.

□ Avoid shooting color photography in shadows.

□ Use the lowest possible ASA — 200 is a good all-around film.

□ Black and white photos need lots of contrast to print well. If the white cutter or aircraft fills your frame, you may need to ignore your light meter and overexpose for f-stop.

□ Don't shoot under 1/60th of a second without a tripod or some support for the camera.

HOW TO SUBMIT YOUR STORY OR PHOTO

About the only way we can't accept stories and photos is by carrier pigeon.

All submissions may be sent directly to DSO-PB, 5NR. The following methods are available:

Method 1: On computer floppy discs in sizes of either 5-1/4 or 3-1/2 inch in IBM PC format. Both low and high density discs are supported.

File formats supported include plain ASCII Text files, most popular word processor program files, PageMaker files and many others. Just tell us what you have.

Method 2: The Bulletin Board System. This system (BBS) requires a modem. The telephone number to dial in is (302) 984-2238 and is available twenty-four (24) hours a day, seven (7) days a week. The first time you dial in you will have limited access. Please leave a message stating you are with the USCGAUX and your access rights will be upgraded. There is a special message area designated for the USCGAUX. If you have a modem, call us and we will give you the necessary details.

Users should be aware that the BBS is operated privately, and has no government authorization or sanctioning whatsoever. Consequently, no information restricted in its distribution should be communicated via this system.

Method 3: As a last resort, send hard copy of the story — double-spaced — on clean, white paper without any letterhead or ink corrections and/or revisions and changes either by mail or via FAX to (302) 984-2923.

Photos: Photos require special care. Send black and white or color prints, not negatives.

Photos must come with captions to explain the action and identify everyone shown (left to right; top to bottom, etc.). Also include the place, date and photographer's name.

Place photos between two pieces of cardboard and tape it closed. Don't attach paper clips to photos and never write on the back of a print. Clearly label the outside of the envelope with "PHOTOS ENCLOSED."

If you wish to have your photos returned, please note this somewhere in your submission. We will try to return them within a reasonable time frame.

**Total Commitment
Equals
Total Coverage**

If your Division doesn't contribute articles or news items, we can't publish important information about what you are doing. The same applies to your Flotilla — if you don't contribute news, don't expect to see yourself in Topside. Total commitment equals total coverage! We need that total commitment from everyone in order to provide equal representation of all of our District members. So, it's important that everyone takes advantage of the opportunity to communicate through Topside.

If you experience problems with getting your article typed, why not ask a friend in your Flotilla or Division who has a computer, wordprocessor, or type-

writer to assist you in this project.

Remember, contributing to Topside is like contributing to every other activity in the Auxiliary — you can only get from it what you put into it.

DEADLINES:

A brief note on deadline dates for submissions to Topside issues in 1991. Try to get your articles to us on a timely basis so that the information is current for everyone. The next deadline is 5 May 1991 — so start sending your stories and pictures to us now. All other deadline and publication dates for this year are listed on the inside cover page of this issue.

APPROVAL OF UNIT PUBLICATIONS

In an effort to clarify the guidelines established by the Director of the Auxiliary for Approval of Unit Publications, the following is reprinted from the NOGI Issue 10-90, dated 31 August 1991:

"Approval of Unit Publications: An upcoming change to the Auxiliary Manual (COMDTINST M16790.1B) will authorize the Director to delegate Auxiliary publication approving authority to PB Staff Officers as reported in Items of Interest #05-90! Effective immediately, approval authority is delegated to PB Staff Officers as follows: DSO/ADSO-PB may approve Division publications and SO/PB may approve Flotilla publications within their Division. **No Editor may approve their own publication.** If an editor refuses to make changes recommended by the approving authority, the publication shall be forwarded to the Director for approval."

In order to clarify this further, all Division Staff Officers' publications should be sent to the District DSO Publications (Topside Editor) or the Director of the Auxiliary for approval prior to distribution. All Flotilla Staff officer publications should be sent to the Division Staff Officer. If you are both SO-PB and FSO-PB, you should send your publication to the DSO-PB or DIRAUX.

TELL US WHAT YOU THINK

*Topside is your
magazine.*

We're always eager to hear what you think about how we're doing. Whether you've got ideas and suggestions or gripes and complaints, drop us a line. If there's something you want to see, or don't want to see again, we won't know unless you tell us. If you have a problem with distribution, call or fax us so that we can correct the problem. Write, Phone or FAX:

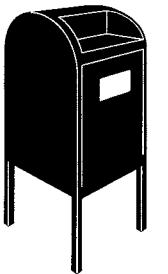
**Editor/Publications Officer
Annette R. Keating, DSO-PB
P.O. Box 111
New Castle, DE 19720-0111
Phone: (302) 984-2237
Fax: (302) 984-2923**

The next Alex Haley?

It's a joke; we're kidding. We don't expect everyone who submits to Topside to write as well as Alex Haley. We just want concise, readable stories that readers like you will enjoy. But on the other hand, Alex Haley did get his start writing for the Coast Guard.

Annette R. Keating DSO-PB, 5(NR)

*Based on an article by
PA2 Kenn Arbogast, Bulletin Staff
The Commandant's Bulletin
December 1990*





TQM and Topside

Total Quality Management, or TQM for short, has been adopted by the Coast Guard as a methodology for quality improvement. To insure its success, the Commandant has established the Productivity Improvement Branch (G-CPE-3) who stands ready to assist you in understanding and implementing TQM. If you call them on (202) 267-2771 they will be glad to send you a nice resource material packet and a summary booklet, *The Memory Jogger*.

As a long time student of Demming, Goldratt and other leaders of this quality revolution, we have been applying these principles and techniques in many areas. Consequently it is completely natural that they be used in publishing *Topside*, especially in light of the Commandant's personal commitment.

When one is actively involved with something on a continuous basis, one does not always think about its purpose. Perhaps, therefore, it is appropriate to remember that TQM is not an end in itself, but rather a means to an end. What is that end? Why quality of course!

Upon reflection, it becomes obvious that the preceding statement is really no answer at all. One needs to define quality in order for it to have any meaning. Now quality is one of those terms like "American way of life", "freedom" and "traditional values"; we all believe in them, stand up for them, and would never think of opposing them. They mean something different and quite unique to each of us, however. If we are to speak of quality, we need to decide what it means. As an editor, it is tempting to think in terms of grades of paper, quality of ink, lack of grammar and spelling errors, etc., as qual-

Sources for TQM guidance

To understand how the Coast Guard plans to make TQM part of its management system, the following items are available:

- COAST GUARD VISION STATEMENT - describes where the Coast Guard desires to go in the future. TQM will help us get there. See the February, 1991 edition of the Bulletin for details.
- COMDTINST 5224.5 (TQM 102) - describes how the Coast Guard will organize for TQM at headquarters and in the field. It discusses duties and responsibilities of individuals and boards, and outlines the short-term and long-term training strategies. It is undergoing final review at headquarters.
- COMDTINST 5224.7 (TQM 101) - outlines the Coast Guard's strategy for TQM. Includes why the Coast Guard will use TQM and how it applies to the work we do. Describes basic practices.

- G-CPE-3

Reprinted Courtesy of the Bulletin - March 1991

ity. While these items are all related to quality, they are certainly not its essence.

When one provides a product or service (which is after all what we all do in the Auxiliary), the quality that counts is in terms of the recipient of that service or product. As you read this issue it matters not what types of computers were used in its production, **except to the extent that it affects the final product.**

Unfortunately we all too often lose sight of that fact, concentrating rather on our equipment, techniques or methods rather than the end product. This is a natural human reaction that we all engage in. Whether it is the naive boater who is more concerned that the color of his PFD be "fashionable" than how well it will support him in the water, or the instructor in Public Education who places more emphasis on the construction of a "training aide" that upon insuring that the students understand the message it is designed to teach, we all tend to lapse into this mode of operation at one time or another.

With this in mind, it is clear that only you, the reader, can determine if *Topside* provides value to you. Quality therefore, can only be measured in terms of you. Did you learn something? (If we printed it, but nobody read it, it doesn't count). Did you receive information that helped you to save a life? Did we contribute to the fourth cornerstone, fellowship? Did you enjoy reading about the activities of fellow Auxiliarists?

Please let us know. As the former mayor of New York, Ed Koch, was fond of asking, "How am I doing?". Sure we could publish reams of statistics concerning our "quality", but unless we measure the items of importance to you, they are meaningless. Tell us what you consider important, and we will pledge ourselves to continuous quality improvement as **measured against your definition of quality.**

Annette R. Keating, DSO-PB, 5NR and Staff

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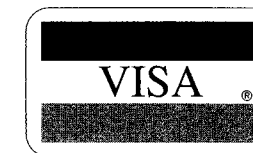
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*To verify they will be open.
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